

## THE STATE OF TEXAS

### COUNTY OF HARRIS

On the 20th of August, 2019, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber – President  
William Wilkinson – Vice President - Absent  
Robert Fivecoat – Treasurer  
Wesley Zarsky – Secretary - Absent  
Eddie Foster – Asst. Secretary

Visitors present: Beth McCormack, Pam Blaha, Chris Wallace, JoAnn Matthiesen, Teague Harris, Dawn Muth, June Muth, Pam Jewell, Carol M.

Meeting was called to order at 5:30 p.m. by Steven Schreiber

#### I. Prayer

Steven Schreiber opened the meeting with a prayer.

#### II. Approve Minutes

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to approve the minutes.**

**Motion carried.**

#### III. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

##### a. Pamela Jewell

Pamela Jewell addressed the Board requesting a credit for 3 units on her first month bill.

The District Attorney, JoAnn Matthiesen stated we will address this on item III d.

IV. New Business

a. Consider and act on Nondiscrimination Policy for the District and

b. Consider and act on Nondiscrimination Policy for the staff

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to approve the Nondiscrimination Policy for the District and the staff. Motion carried.**

c. Discuss and take action regarding the AWBD conference and expenditures  
A Director did not use the company credit card at the June conference. Robert Fivecoat advised all member to use the company credit card instead of personal credit card.

Director Fivecoat advised all members to contact office if they will not be able to attend the conference after they have been registered in order to cancel and not to lose District money.

d. Consider and act on amendment to Ordinance Setting Water and Sewer Rates.  
**A motion was made by Robert Fivecoat and seconded by Eddie Foster to amend Ordinance Setting Water and Sewer Rates. Motion carried.**

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to approve Pamela Jewell's request to credit the 3 units from her first bill. Motion carried.**

V. Old Business

N/A

VI. Tax Assessor/Collector's Report

June Muth went over the report. June advised the Board that HCAD values are \$40,489,261.00 Uncertified and \$265,708,554.00 Certified.

VII. Attorney's Report

No report

VIII. Engineer's Report

Teague Harris went over his report with the Board.

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to award and execution of the contract to the low bidder, JTR Constructors Inc. in the amount of \$3,117,338.00, conditioned on the written concurrence of award by the Harris County Community Service Department.**

**Motion carried.**

Teague recommended the Board's approval on the following items

1. Acceptance of W. W. Payton's offer to substitute a 15,000 gallon Pressure Tank for the relocation of the 14,100 Hurta pressure tank from the Hurta site.
2. Payment to W. W. Payton of Pay Application No. 2 in the amount of \$59,112.00.
3. Payment to JTR Constructors of Pay Application No.10 in the amount of \$27,684.00

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to approve the Engineer report and the above items as presented to the Board.**

**Motion carried.**

The Board approved an 800-student grant capacity to Crosby ISD and for use of tower.

IX. Office Manager's Report

N/A

X. Utility Manager's Report

Chris Wallace informed the Board he received a quote of \$2800.00 to inspect and perform flow test on fire hydrants in the District. They will also paint the fire hydrants for an extra \$3.00 each.

XI. Treasurer's Report

- a. Approve customer write offs

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to approve the customer write offs.**

**Motion carried.**

- b. Approve quarterly investment report

XI. Recess into Executive Session according to the Texas Government Code

Section 551.074(a) regarding personnel matters and/or Section 551.071

Consultation with attorney pending or contemplated litigation

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to recess into Executive session at 6:27 p.m.**

**Motion carried.**


XII. Reconvene into Regular Session

**A motion was made by Robert Fivecoat and seconded by Eddie Foster to reconvene into Regular Session at 6:35 p.m.**

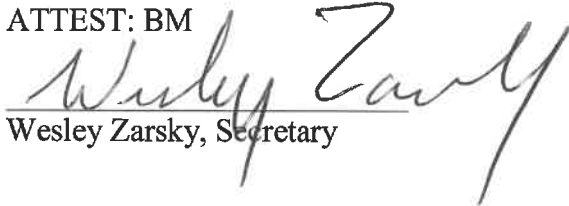
**Motion carried.**

XIII. Consider and take necessary action on the result of the Executive Session  
a. **A motion was made by Robert Fivecoat and seconded by Eddie Foster to hire an Appraiser and Condemnation Attorney to start work on the easements we have been unable to come to an agreement on.**  
**Motion carried**

XIV. Adjournment  
**A motion was made by Robert Fivecoat and seconded by Eddie Foster to adjourn at 6:38 p.m.**  
**Motion carried.**

  
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Steve Schreiber, President

ATTEST: BM

  
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Wesley Zarsky, Secretary