

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 18th day of February, 2020, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 5507 Ave. C, Crosby, Texas.

Steve Schreiber-	President
William Wilkinson-	Vice President
Wesley Zarsky-	Treasurer
Eddie Foster -	Secretary
Donna Davenport-	Asst. Secretary

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Marcel Khouw, Theresa Menacho, Dawn Muth, and Joe Morrow.

Called to order at 5:30 p.m. by Steve Schreiber.

Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by William Wilkinson and seconded by Eddie Foster to approve minutes

Motion carried.

II. Citizen's presentations and requests to address the Board Of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

a. Consider and act on setting the tax rate for the defined area.

Motion to set tax rate at .86 was made by Eddie Foster and seconded by William Wilkinson.

Motion carried.

b. Consider and act on notice to sellers and purchasers for the defined area.

Motion to approve by William Wilkinson and seconded by Eddie Foster.

Motion carried.

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

Motion to approve Tax/Collector's report was made by William Wilkinson and seconded by Eddie Foster.

Motion carried.

VI. Attorney's Report

N/A

VII. Engineer Report

Engineering matters and capital improvement projects, including authorize design, approve plans, and specifications, approve easements, authorize advertisement for bids, review bids, and approve award of contact, approve pay estimates, time extensions, and change orders, and final acceptance as appropriate for the following:

- a. **Surface water treatment plant expansion**
- b. **Sand filter rehab and hydro tank No.3**
- c. **Water line replacement for TxDOT widening north of Hare Rd.**
- d. **Wastewater treatment plant expansion**
- e. **Phase 4 sanitary sewer rehab.**
- f. **Future lift station and force main to serve US 90 and Krenek**
- g. **Pecan Estates lift station and force main**
- h. **New office building**
- i. **Harris County Community Development Grants**
- j. **Request for service and annexations**

Marcel Khouw went over the Engineer report and recommended the Board's approval on the following items

1. Approve pay application No.2 payment of \$12,854.30 to Bey Commercial Construction.

A motion was made by William Wilkinson and seconded by Eddie Foster to approve payment application No.2 to Bey Construction in the amount of \$12,854.30.

Motion carried

2. Authorize issuing a water and sewer commitment to serve 14 platted single-family lots on Robert and Darla Fivecoat's property/future Beta Lane within the Runneburg Estates Subdivision with the standard provisions including the paving of Beta Lane and stormwater detention.

A motion was made to issue water and sewer commitment letter by William Wilkinson and seconded by Eddie Foster.

Motion carried.

VIII. Office Manager's Report

N/A

IX. Utility Manager's Report

N/A

X. Treasurer's Report

- a. Approve customer write offs.
- b. Approve quarterly investment reports.

A motion was made to approve customer write offs by William Wilkinson and seconded by Eddie Foster.

Motion carried.

XI. Recess into executive session according to the Texas Government Code Section 551.071 (a) regarding personnel matters and/or Section 551.071 consultation with attorney pending or contemplated litigation.

A motion was made by William Wilkinson and seconded by Eddie Foster to recess into executive session at 5:50pm.

Motion carried

XII. Reconvene into Regular Session

A motion was made by William Wilkinson and seconded by Eddie Foster to reconvene into regular session at 6:06pm.

Motion carried

XIII. Consider and take necessary action on the result of the Executive Session.

XIV. Adjournment


A motion was made to adjourn at 6:07pm by William Wilkinson and seconded by Eddie Foster.

Motion carried.


ATTEST: S.S.



Steve Schreiber, President



Eddie Foster, Secretary



Donna Davenport