

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 20th of July, 2021, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present or participating by phone:

Steve Schreiber – President - present
Eddie Foster – Vice President - present
Donna Davenport – Treasurer - present
Wesley Zarsky – Secretary - present
Diane Feland – Assistant Secretary - present

Visitors present: Beth McCormack, Chris Wallace, Kristie Wenzel, Teague Harris and Dawn Muth

Meeting was called to order at 5:30 p.m. by Steve Schreiber

Steve Schreiber opened the meeting with a prayer.

I. Approve Minutes

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

No citizen presentation

III. New Business

a. Discuss possible Maintenance Tax and take any necessary action.

Teague Harris addressed the Board about the committee meeting Diane Feland and Donna Davenport had with Joe Morrow, Teague Harris and Joann Mattieson. Teague went over the handout and discussed some of the advantages of a maintenance tax. The money collected through the maintenance tax will be deposited into the general fund to be used for maintenance.

IV. Old Business

- a. Discuss Rate Order and Related Notice and take any necessary action

Teague Harris went over the changes made in the Rate Order. The Board did request a change to how the district charges for the fire line meter.

Teague Harris recommended approval of the Rate Order with the additional revisions if the Board agrees and upon approval the authorization to publish this notice.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Rate Order with the additional revisions and to authorize the publication of this notice.

Motion carried.

V. Tax Assessor/Collector's Report

Dawn Muth went over the report.

VI. Attorney's Report

Not present

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- a. Sand Filter Rehabilitation and Hydro tank No. 3
- b. Water Line Replacement for TxDot widening north of Hare Road
- c. Wastewater Treatment Plant Expansion
- d. Phase 4 Sanitary Sewer Rehab
- e. Future Lift Station and Force Main to serve US 90 and Krenek
- f. Pecan Estates Lift Station and Force Main
- g. New Office Building
- h. Harris Country Community Development Grants
- i. Request for Service and Annexations

Teague Harris went over his report with the Board. He has recommended the Approval of fee proposal to income study to perform a District wide income Survey in accordance with Department of HUD requirement for a fee of \$18,000 From Carlos Mondragon's company, Business Services Company, the same Consultant who did such a good job in 2017.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the income study for the amount of \$18,000.00.

Motion carried.

Teague Harris is requesting the Board's authorization of our engineering fee proposal in the amount of \$52,850 to prepare construction plans, obtain crossing agreements with both CenterPoint Energy and San Jacinto River Authority, and obtain agency approvals of the proposed sanitary sewer force main between US Highway 90 and FM 2100.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the engineering fee proposal in the amount of \$52,850.00 to prepare construction plans, obtain crossing agreements with CenterPoint Energy and San Jacinto River Authority, and obtain agency approvals of the proposed sanitary sewer force main between US Highway 90 and FM 2100.

Motion carried.

VIII. Office Manager's Report

No report.

IX. Utility Manager's Report

Chris Wallace advised the Board that we have purchased and received our new Backhoe.

X. Treasurer's Report

a. Approve customer write offs

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve write offs but table KMCO's.

Motion carried.

b. Approve quarterly investment reports for April through June.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the quarterly investment report for April through June.

Motion carried.

c. Approve monthly Financial Report

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the financial report.

Motion carried.

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 Consultation with attorney pending or contemplated litigation

XII. Reconvene into Regular Session

XIII. Consider and take necessary action on the result of the Executive Session

XIV. Adjournment


**A motion was made by Wesley Zarsky and seconded by Eddie Foster to
to adjourn at 7:04 p.m.**

Motion carried.



Steve Schreiber, President

ATTEST: krw



Diane Feland, Asst. Secretary