

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 7th of September, 2021, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber - President
Eddie Foster - Vice President
Donna Davenport - Treasurer
Wesley Zarsky - Secretary - Absent
Diane Feland – Asst. Secretary

Visitors present: Kristie Wenzrel, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, Joe Morrow, Bryan Smith, Andy Zepada with Castlerock

Called to order at 5:30 p.m. by Steve Schreiber.

Steve Schreiber opened the meeting with a prayer.

I. Old business

- a. Bryan Smith, with Castlerock Communities would like to present a report to the Board on the progress of Pecan Estates.
Bryan Smith with Castlerock updated the board on the progress of his projects. The project is at the building stage but things are moving slowly because of the shortage of supplies and the lengthy time in which they are received. He advised the board that they were working on two sections at a time.
- b. Consider and act on Ethics and Travel Policy
**A motion was made by Donna Davenport and seconded by Eddie Foster to approve the changes and the new Ethics and Travel Policy as written.
Motion carried unanimously.**

The Board asked JoAnn Matthiesen to send a summary of the policy to all the directors.

II. New Business

Joe Morrow presented the board with a No growth cash flow analysis report. The analysis called for redemption of \$120,000 Series 2011 bonds.

- a. Discuss tax rate and take any necessary action
**A motion was made by Eddie Foster and seconded by Donna Davenport to move forward towards a tax rate of \$.46, with the redemption of bonds.
Motion carried unanimously.**

- b. Consider Type of District of Tax Rate Setting Purposes, and take any necessary action
A motion was made by Eddie Foster and seconded by Donna Davenport to define the district as a low tax rate district and defined area 1 as a developing district.
Motion carried unanimously.

III. Engineer

Engineering matters and capital improvement projects, including authorize Design, approve plans and specifications, approve easements, authorize

Advertisement for bids, review bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the: following:

- a. Harris County Community Development Grants
- b. TCEQ Bond Application No 8 Series 2021
- c. Rate Order Plumbing Code Matters
- d. Surface Water Treatment Plant Expansion
- e. SWTP East Site: Sludge Disposal Relocation
- f. Replace 6" Water Line with 12" Water Line in FM 2100 (Kennings to Church)
- g. 12" Water Line Loop to Pecan Estates
- h. Phase 4 Sanitary Sewer Rehabilitation
- i. Future Lift Station and Force main to serve US 90 and Krenek
- j. Pin Oak Lift Station Upgrade
- k. Pecan Estates Force main and Gravity Sewer, Phase 2
- l. Crosby Park Village Residential Development
- m. Request for Service Commitments, Plan Reviews and Annexations

A motion was made by Donna Davenport and seconded by Diane Feland to approve the increase of the cost of supplies in the amount of \$25,000 and approve Change Order No. 1 for this price increase.
Motion carried unanimously.

A motion was made by Donna Davenport and seconded by Diane Feland to approve to approve the change order in the amount of \$7,285 for the additional asphalt repair work required by Harris County.
Motion carried unanimously.

- IV. Recess into Executive Session according to the Texas Government Code Section 551.074 (a) regarding personnel matters and/or Section 551.071 consultation Consider and take necessary action on the result of the Executive Session with attorney pending or contemplated litigation.
N/A
- VI. Reconvene into regular session
N/A

- VII. Consider and take necessary action on the result of the Executive Session
N/A
- VIII. Adjourn
**A motion was made by Eddie Foster and seconded by Donna Davenport
to adjourn at 6:33 p.m.
Motion carried.**



Steve Schreiber, President

ATTEST: KW



Diane Feland, Assistant Secretary