

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 19th of January, 2021, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present or participating by phone:

Steve Schreiber – President -present  
Donna Davenport – Treasurer – present  
Eddie Foster – Secretary - present  
Wesley Zarsky –Director- present  
Diane Feland –Director- present

**Visitors present:** Beth McCormack, Chris Wallace, Kristie Wenzrel, Teague Harris,

**Participating by phone:** JoAnn Matthesian and Dawn Muth

Meeting was called to order at 5:30 p.m. by Steven Schreiber

Chris Wallace opened the meeting with a prayer.

**I. Approve Minutes**

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the minutes.**

**Donna Davenport – AYE**

**Eddie Foster –AYE**

**Wesley Zarsky –AYE**

**Diane Feland –AYE**

**Motion carried.**

**II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.**

No citizen presentation

**III. New Business**

No report.

**IV. Old Business**

No report.

**V. Tax Assessor/Collector’s Report**

Dawn Muth presented the tax report to the board.

## **VI. Attorney's Report**

No report.

## **VII. Engineer's Report**

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- b. Replace 6" Water Line with 12" Water Line in FM 21 (Kennings to Church)
- c. Phase 4 Sanitary Sewer Rehabilitation
- d. Future Lift Station and Force Main to serve US 90 and Krenek
- e. Pecan Estates Lift Station and Force Main
- f. New Office Building
- g. Harris County Community Development Grants
- h. Request for Service and Annexations
- i. Crosby Park Village Residential Development
- j. Review Harris County Letter regarding Proposed Drainage Projects within Crosby MUD

Engineer made the following requests:

Request for payment to JTR Constructors of Pay Application No. 12 in the amount of \$560,474.49.

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to Approve the payment in the amount of \$560,474.49 to JTR Constructors of Pay Application No. 12.**

**Donna Davenport – AYE**

**Eddie Foster –AYE**

**Wesley Zarsky –AYE**

**Diane Feland –AYE**

**Motion carried.**

Request for approval of HCGA program for 2020.

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve HCGA program for 2020.**

**Donna Davenport – AYE**

**Eddie Foster –AYE**

**Wesley Zarsky –AYE**

**Diane Feland –AYE**

**Motion carried.**

## **VIII. Office Manager's Report**

No report.

IX. Utility Manager's Report

Chris Wallace presented his water and sewer monthly report to the board.

X. Treasurer's Report

a. Approve customer write offs

Table write offs.

b. Approve quarterly investment report

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the quarterly investment report.**

**Donna Davenport – AYE**

**Eddie Foster –AYE**

**Wesley Zarsky –AYE**

**Diane Feland –AYE**

**Motion carried.**

c. Approve Financial statements

**Approve Financial statements.**

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the financial statements for December 2020.**

**Donna Davenport – AYE**

**Eddie Foster –AYE**

**Wesley Zarsky –AYE**

**Diane Feland –AYE**

**Motion carried.**

XI. Recess into Executive Session according to the Texas Government Code

Section 551.074(a) regarding personnel matters and/or Section 551.071

Consultation with attorney pending or contemplated litigation

N/A

XII. Reconvene into Regular Session

N/A

XIII. Consider and take necessary action on the result of the Executive Session

N/A

XIV. Adjournment

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to  
to adjourn at 6:10 p.m.**

**Donna Davenport – AYE**

**Eddie Foster – AYE**

**Wesley Zarsky – AYE**

**Diane Feland – AYE**

**Motion carried.**



Steve Schreiber, President

ATTEST: krw



Eddie Foster, Secretary