

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 17th of November, 2020, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present or participating by phone:

Steve Schreiber – President -present
Donna Davenport – Treasurer – present
Eddie Foster - Secretary – present
Wesley Zarsky –Director-By Phone
Diane Feland – Director – present

Visitors present: Beth McCormack, Chris Wallace, Kristie Wenzrel,
Dawn Muth, JoAnn Matthesian

Participating by phone: Teague Harris

Meeting was called to order at 5:30 p.m. by Steven Schreiber

Steve Schreiber opened the meeting with a prayer.

I. Approve Minutes

A motion was made by Eddie Foster and seconded by Donna Davenport to approve the minutes.

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

No citizen presentation

III. New Business

a. Discuss complaint to PUC and take any necessary action.

JoAnn Matthesian presented the Board with the letter that was prepared in response to Pamela Jewell's complaint and sent to the Public Utility Commission. We are now waiting for PUC to respond.

IV. Old Business

No report.

V. Tax Assessor/Collector's Report

Dawn Muth presented the tax report to the board and advised the Board that taxes have been mailed.

VI. Attorney's Report

No report.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- b. Replace 6" Water Line with 12" Water Line in FM 21 (Kennings to Church)
- c. Phase 4 Sanitary Sewer Rehabilitation
- d. Future Lift Station and Force Main to serve US 90 and Krenek
- e. Pecan Estates Lift Station and Force Main
- f. New Office Building
- g. Harris County Community Development Grants
- h. Request for Service and Annexations
- i. Crosby Park Village Residential Development
- j. Review Harris County Letter regarding Proposed Drainage Projects within Crosby MUD

Teague Harris presented his report to the board.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the engineer's report as presented.

Motion carried.

VIII. Office Manager's Report

No report.

IX. Utility Manager's Report

Chris Wallace will be moving taps on Miller Wilson from a 2" to a 6" so service may be interrupted for a short time. Also wells were overflowing but that has been repaired.

X. Treasurer's Report

- a. Approve customer write offs

Table until next meeting

- b. Approve quarterly investment report

N/A

- c. Approve Financial statements

A motion was made by Donna Davenport and seconded by Eddie Foster to approve the Financial statements.

Motion carried.

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 Consultation with attorney pending or contemplated litigation
N/A

XII. Reconvene into Regular Session
N/A

XIII. Consider and take necessary action on the result of the Executive Session
N/A

XIV. Adjournment

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to to adjourn at 5:57 p.m.
Motion carried.**



Steve Schreiber, President

ATTEST: krw



Eddie Foster, Secretary