

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 15th day of December, 2020, the Crosby Municipal Utility District held a regular teleconference meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present or present by phone:

Steve Schreiber – President
Donna Davenport- Treasurer
Eddie Foster – Secretary
Wesley Zarsky- Director
Diane Feland- Director

Visitors present: Shari Sumner, Beth McCormack, Chris Wallace, Teague Harris, JoAnn Matthieson, Joseph Ellis, Dawn Muth.

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

Wesley Zarsky made a motion to approve minutes and Eddie Foster seconded the motion. Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

a. Introduction from Joseph Ellis with McCall Gibson Swedlund Barfoot PLLC and consider and act on auditor engagement letter.

A motion was made to approve engagement letter by Wesley Zarsky and seconded by Eddie Foster.

Motion carried.

b. Discuss AWBD winter session and take any necessary action.

Winter session AWBD will be held Virtual, with Board members Donna Davenport, Wesley Zarsky and Diane Feland present, via virtual.

No Action

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

No actions

VI. Attorney's Report

a. Consider and act on Order adding Seaboard tracts to the district.

Wesley Zarsky made a motion to approve adding Seaboard tracts to district and Eddie Foster seconded the motion.

Motion carried.

b. Consider and act on Amended Investment Policy.

Donna Davenport made a motion to approve the Amended Investment Policy and Wesley Zarsky seconded the motion.

Motion carried.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Surface Water Treatment Plant Expansion**
- b. Replace 6" water line with 12" water line in FM 2100 (Kenning to Church)**
- c. Phase 4 Sanitary Sewer Rehabilitation**
- d. Future lift station and force main to serve US 90 and Krenek**
- e. Pecan Estates lift station and force main**
- f. New office building**
- g. Harris County Community Development Grants**
- h. Request for service and annexations**
- i. Crosby Park Village Residential Development**
- j. Agreement with Crosby ISD for use sanitary sewer and use of Communication Tower for Auto-Read Meters.**
- k. Agreement with Aqua Metric**

Engineer went over his report with Board, and requested payment to JTR Constructors of Pay Application No. 11 in the amount of \$92,713.34.

A motion was made by Donna Davenport and seconded by Wesley Zarsky to approve Pay Application No. 11 in the amount of \$92,713.34.

Motion carried.

VIII. Office Manager's Report

N/A

IX. Utility Manager's Report

N/A

X. Treasurer's Report

a. Approve customer write offs.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to table customer write offs.

Motion carried.

b. Approve quarterly investment reports.

No Action

c. Approve financial statements.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve Financial Statements for November.

Motion carried.

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or section 551.071 consultation with attorney pending or contemplated litigation.

N/A

XII. Reconvene into regular session

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A

XIV. Adjourn

Wesley Zarsky made a motion to adjourn at 6:10pm and Eddie Foster seconded the motion.

Motion carried.

ATTEST: S.S.



Eddie Foster, Secretary



Steve Schreiber, President