

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 4th day of February, 2020, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 5507 Ave. C, Crosby, Texas.

Steve Schreiber-	President
William Wilkinson-	Vice President
Wesley Zarsky-	Treasurer
Eddie Foster -	Secretary
Donna Davenport-	Asst. Secretary

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen

Called to order at 5:30 p.m. by Steve Schreiber.

Steve Schreiber opened the meeting with a prayer.

I. Consider and act on electing officers and take any necessary action.

A motion was made by William Wilkinson and seconded by Eddie Foster to appoint Steve Schreiber as President.

Motion carried.

A motion was made by William Wilkinson and seconded by Eddy Foster to appoint William Wilkinson as Vice President.

Motion carried.

A motion was made by William Wilkinson and seconded by Eddy Foster to appoint Wesley Zarsky as Treasurer.

Motion carried.

A motion was made by William Wilkinson and seconded by Eddy Foster to appoint Donna Davenport as Asst. Secretary.

Motion carried.

A motion was made by William Wilkinson and seconded by Eddie Foster to appoint Eddy Foster as Secretary.

Motion carried.

II. Approve filing with TCEQ of district information report.

A motion was made by Wesley Zarsky and seconded by William Wilkinson to approve filing with TCEQ the district information report.

Motion carried.

III. Engineer Report

Engineering matters and capital improvement projects, including authorize design, approve plans, and specifications, approve easements, authorize advertisement for bids, review bids, and approve award of contact, approve pay estimates, time extensions, and change orders, and final acceptance as appropriate for the following:

- a. **Surface water treatment plant expansion**
- b. **Sand filter rehab and hydro tank No.3**
- c. **Water line replacement for TxDOT widening north of Hare Rd.**
- d. **Wastewater treatment plant expansion**
- e. **Phase 4 sanitary sewer rehab.**
- f. **Future lift station and force main to serve US 90 and Krenek**
- g. **Pecan Estates lift station and force main**
- h. **New office building**
- i. **Harris County Community Development Grants**
- j. **Request for service and annexations**

Teague went over his report and recommended the Board's approval on the following items

1. Approval of Change order No.1 in the amount of \$947.24 for the hauling and disposal of the concrete, under new office building area.
A motion was made by William Wilkinson and seconded by Wesley Zarsky to pay Bey Construction \$947.24 to haul concrete off site.
Motion carried.
2. Approval of payment to W.W. Payton of pay application No.5 in the amount of \$73,302.20
A motion was made by William Wilkinson and seconded by Wesley Zarsky to approve payment of \$73,302.20 to W.W. Payton of pay application No.5.
Motion carried.
3. Joann Matthiesen will move forward regarding eminent domain process on Mr. Jacob's property.
A motion was made to approve engineer's report by William Wilkinson and seconded by Wesley Zarsky.
Motion carried.

IV. Recess into executive session.

N/A

V. Reconvene into regular session.

N/A

VI. Consider and take necessary action on the result of the executive session.


N/A

VII. Adjourn

A motion was made by William Wilkinson and seconded by Wesley Zarsky to adjourn at 5:48 p.m.

Motion carried.

ATTEST: S.S.


 Eddy Foster, Secretary


 Steve Schreiber, President

AGENDA

TO: THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT OF CROSBY, HARRIS COUNTY, TEXAS will hold an operations and planning meeting open to the public on, Tuesday February 4, 2020 at 5:30 p.m. at the District's Boardroom located at 5507 Avenue C, Crosby, Texas, within the boundaries of the District, at which time the Board will consider the following items.

Call to order.

Prayer.

- I. Consider and act on electing officers.
- II. Approve filing with TCEQ of District information report.
- III. Engineer
Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:
 - a. Surface Water Treatment Plant Expansion
 - b. Sand Filter Rehabilitation and Hydro tank No. 3
 - c. Water Line Replacement for TxDOT widening north of Hare Road
 - d. Wastewater Treatment Plant Expansion
 - e. Phase 4 Sanitary Sewer Rehabilitation
 - f. Future Lift Station and Force Main to serve US 90 and Krenek
 - g. Pecan Estates Lift Station and Force Main
 - h. New Office Building
 - i. Harris County Community Development Grants
 - j. Request for Service and Annexations
- IV. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 consultation with attorney pending or contemplate litigation
- IV. Reconvene into regular session
- V. Consider and take necessary action on the result of the Executive Session
- VI. Adjourn.


Beth McCormack, Office Manager

AFTER POSTING RETURN TO:

Crosby Municipal Utility District
P. O. Box 249
Crosby, Texas 77532

