

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 16th day of March, 2021, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 5507 Avenue C, Crosby, Texas with the following members present:

Steve Schreiber – President
Eddie Foster – Secretary
Donna Davenport – Treasurer
Wesley Zarsky – Director
Diane Feland – Director

Visitors: Chris Wallace, Shari Sumner, Debbie Roberts, JoAnn Matthiesen, Teague Harris, Dawn Muth

Meeting was called to order at 5:30 p.m. by Steve Schreiber.

Prayer

Steve Schreiber opened the meeting with a prayer.

I. Approve Minutes

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.

Motion Carried Unanimously.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. N/A

III. New Business

N/A

IV. Old Business

a. Discuss our needs for generators, fuel storage & enclosure for switch panels and take necessary action.

Tabled until next meeting to receive further quotes

V. Tax Assessor/Collector's Report

Dawn Muth went over the report.

A motion to approve the Tax Assessors report was made by Eddie Foster and Seconded by Wesley Zarsky.

Motion Carried Unanimously.

Motion was made by Wesley Zarsky and Seconded by Eddie Foster to Authorize Change Order No. 4 for the conversion of 4 existing pneumatic valve actuators to electric motor valve actuators including addition of electric conduit and wires to the 4 valve locations in the amount of \$49,260.

2.Phase 4 Sanitary Sewer Rehabilitation Project (Texas Pride Utilities \$572,868)

Recommend authorization of Change Order No.2 to pipe burst the 10-inch sanitary sewer line on Live Oak from Miller Wilson to Edna in the amount of \$73,547.10.

Motion was made by Wesley Zarsky and Seconded by Eddie Foster to Authorize Change Order No. 2 to pipe burst the 10-inch sanitary sewer line on Live Oak from Miller Wilson to Edna in the amount of \$73,547.10.

Motion Carried Unanimously.

VIII. Office Manager's Report

N/A

IX. Utility Manager's Report

N/A

X. Treasurer's Report

a. Approve customer write offs

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the customer write offs.

Motion carried unanimously.

b. Approval Financial Statements

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Financial Statements.

Motion Carried Unanimously.

XI. Recess into Executive Session according to the Texas Government Code

Section 551.074(a) regarding personnel matters and/or Section 551.071

Consultation with attorney pending or contemplated litigation

N/A

XII. Reconvene into Regular Session

N/A

XIII. Consider and take necessary action on the result of the Executive Session

XIV. Adjournment

A motion was made by Wesley Zarsky and seconded by Eddie Foster to to adjourn at 6:40 p.m.

Motion carried unanimously.

AGENDA

TO: THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH SECTION 551 OF THE GOVERNMENT CODE, INCLUDING SECTION 551.125, AND THE MARCH 16, 2020 ORDER OF TEXAS GOVERNOR ABBOTT, THAT THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT OF CROSBY, HARRIS COUNTY, TEXAS will hold an operation and planning meeting by teleconference open to the public on Tuesday, April 6, 2021 at 5:30 p.m. at the District's Board room located at 5507 Avenue C, Crosby, Texas, within the boundaries of the District. The dial in number is 713-888-2500 passcode 400. At which time the Board will consider the following items:

Call to Order


Prayer

- I. Old Business
 - a. Consider and act on Resolution Declaring Surplus Property
 - b. Consider and act on Resolution Regarding Use of Surplus Funds
- II. New Business
 - a. Discuss proper procedure for handling District issues
- III. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

 - a. Surface Water Treatment Plant Expansion
 - b. SWTP East Site: Sludge Disposal
 - c. Replace 6" Water Line with 12" Water Line in FM 21 (Kennings to Church)
 - d. Installation of antenna & software for radio meter reading
 - e. Phase 4 Sanitary Sewer Rehabilitation
 - f. Future Lift Station and Force Main to serve US 90 and Krenek
 - g. Pecan Estates Lift Station and Force Main
 - h. Crosby Park Village Residential Development

- i. New Office Building
 - j. Harris County Community Development Grants
 - k. Request for Service and Annexations
- IV. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 consultation with attorney pending or contemplated litigation
- V. Reconvene into Regular Session
- VI. Consider and take necessary action on the result of the Executive Session.
- VII. Adjournment


Beth McCormack, Office Manager

AFTER POSTING RETURN TO:

Crosby Municipal Utility District
P. O. Box 249
Crosby, Texas 77532

[DISTRICT SEAL]

