

## THE STATE OF TEXAS

### COUNTY OF HARRIS

On the 2nd day of March, 2021 the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present
Donna Davenport-	Treasurer	Present
Eddie Foster -	Secretary	Present
Wesley Zarsky-	Director	Present by Teleconference
Diane Feland-	Director	Present

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, JoAnn Matthiesen, Joe Morrow

Visitors present by teleconference: Teague Harris, Dawn Muth

Called to order at 5:32p.m. by Steve Schreiber.

Steve Schreiber opened the meeting with a prayer.

#### **I. Engineer**

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Surface Water Treatment Plant Expansion**
- b. SWTP East site: Sludge Disposal**
- c. Replace 6" water line with 12" water line in FM 2100 (Kenning to Church)**
- d. Installation of antenna & software for radio meter reading**
- e. Phase 4 Sanitary Sewer Rehab**
- f. Future lift station and force main to serve US 90 and Krenek**
- g. Pecan Estates lift station and force main**
- h. Crosby Park Village Residential Development**
- i. New office Building**
- j. Harris County Community Development Grants**
- k. Requests for service and Annexations**

Engineer went over his report and requested authorization to obtain a price proposal from Texas Pride to add the rehab of the Live Oak sanitary sewer line and manholes to their contract by change order.

**A motion was made by Donna Davenport and seconded by Eddie Foster to approve the engineer's report and approve the manhole & lift stations change order.**

**Motion Carried**

## II. Attorney's Report

- a. Consider and approve Order Declaring Election Unopposed.
- b. Discuss exemptions and take necessary action

**A motion was made by Donna Davenport and seconded by Diane Feland to approve Unopposed Election results.**

**Motion Carried**

**A motion was made by Diane Feland and seconded by Wesley Zarsky to leave tax exemption as is.**

**Motion Carried**

Attorney also spoke to the Board recommending that we hire an Arbitrage Rebate Consultant.

**A motion was made by Wesley Zarsky and seconded by Donna Davenport to hire an Arbitrage Rebate Consultant.**

**Motion Carried**

## III. New Business

- a. Discuss our needs for generators, fuel storage, & enclosure for switch panels and take necessary action.

**A motion was made by Wesley Zarsky and seconded by Donna Davenport to table this discussion of needs to next meeting.**

**Motion Carried**

- IV. Recess into Executive Session according to the Texas Government Code Section 551.074 (a) regarding personnel matters and/or Section 551.071 consultation Consider and take necessary action on the result of the Executive Session with attorney pending or contemplated litigation.

N/A

- V. Reconvene into regular session

N/A

- VI. Consider and take necessary action on the result of the Executive Session

N/A

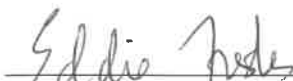
## VII. Adjourn

**A motion was made by Eddie Foster and seconded by Donna Davenport to adjourn at 6:32 p.m.**

**Motion carried.**

  
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Steve Schreiber, President

ATTEST: S.S.

  
\_\_\_\_\_  
Eddie Foster, Secretary

## AGENDA

TO: THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH SECTION 551 OF THE GOVERNMENT CODE, INCLUDING SECTION 551.125, AND THE MARCH 16, 2020 ORDER OF TEXAS GOVERNOR ABBOTT, THAT THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT OF CROSBY, HARRIS COUNTY, TEXAS will hold a Regular meeting by teleconference open to the public on Tuesday, March 16, 2021 at 5:30 p.m. at the District's Board room located at 103 W Wahl St., Crosby, Texas, within the boundaries of the District. The dial in number is 713-888-2500 passcode 400. At which time the Board will consider the following items:

Call to Order

Prayer

- I. Approve minutes
- II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
  - a. Donald Caruso / Chauna Sheffield concerning 110 McKinney
- III. New Business
- IV. Old Business
  - a. Discuss our needs for generators, fuel storage & enclosure for switch panels and take any necessary action.
- V. Tax Assessor/Collector's Report
- VI. Attorney's Report
  - a. Consider and act on depreciation and capitalization policy
  - b. Consider and act on Resolution Regarding Use of Surplus Funds
- VII. Engineer's Report  
Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- b. SWTP East Site: Sludge Disposal
- c. Replace 6" Water Line with 12" Water Line in FM 21 (Kennings to Church)
- d. Installation of antenna & software for radio meter reading
- e. Phase 4 sanitary sewer rehab
- f. Future Lift Station and Force Main to serve US 90 and Krenek
- g. Pecan Estates Lift Station and Force Main
- h. Crosby Park Village Residential Development
- i. New Office Building
- j. Harris County Community Development Grants
- k. Request for Service and Annexations

VIII. Office Manager's Report

IX. Utility Manager's Report

X. Treasurer's Report

- a. Approve customer write offs.
- b. Approve quarterly investment reports.
- c. Approve Financial statements

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 consultation with attorney pending or contemplated litigation

XII. Reconvene into Regular Session

XIII. Consider and take necessary action on the result of the Executive Session.

XIV. Adjournment

  
Beth McCormack, Office Manager

AFTER POSTING RETURN TO:  
Crosby Municipal Utility District  
P. O. Box 249  
Crosby, Texas 77532

