

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st of April, 2020, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 5507 Avenue C, Crosby, Texas with the following members present or participating by phone:

Steve Schreiber – President -Absent
William Wilkinson – Vice President – Telephone
Wesley Zarsky – Treasurer
Eddie Foster – Secretary
Donna Davenport – Asst. Secretary

Visitors present: Beth McCormack, Chris Wallace
Participating by phone: JoAnn Matthiesen, Teague Harris, Dawn Muth, Joe Morrow

Meeting was called to order at 5:32 p.m. by William Wilkinson
William at this time turned the meeting over to Eddie Foster.

Prayer
Eddie Foster opened the meeting with a prayer.

I. Approve Minutes

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the minutes.

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. N/A

III. New Business

- a. Consider and act on setting the tax rate for the defined area
N/A
- b. Consider and act on notice to sellers and purchasers for the defined area.
N/A
- c. Discuss developer reimbursement matters and take any necessary action
Joe Morrow with Hilltop Securities stated the Developer reimbursement guideline was approved in June 2019 and the District was about to begin using it. The reimbursement was set at 15%.

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

Dawn Muth went over the report.

VI. Attorney's Report

No report

VII. Engineer's Report

Teague Harris went over his report with the Board.

Teague recommended the Board's approval on the following items

1. Payment to Bey Commercial Construction for Pay Application No. 4 in the Amount of \$27,405.00
2. Payment to JTR Constructors for Pay Application No. 3 in the amount of \$140,394.12.
3. Payment to W. W. Payton Corporation for Pay Application No.6 and Final In the amount of \$20,031.82
4. Payment to JTR Constructors for Pay Application No. 12 and Final in the Amount of \$142,553.70.
5. Payment to JTR Constructors for Pay Applications No. 1 in the amount of \$177,979.14
6. Approve 3 agreements with Crosby Park Village:
 - * Detention Basin Maintenance Agreement
 - * Submerged Storm Sewer Maintenance Agreement
 - * Developer to maintain the detention basin during utility construction and then Home construction until 95% of the home are completed agreement.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Engineer report and the above items as presented to the Board.

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

VIII. Office Manager's Report

Beth McCormack informed the Board the Cyber Security Awareness class for Employees and Directors has been arranged. This class needs to be completed by June 14th. Gary Ratliff ask to meet with 2 Board members and Chris Wallace and Beth to go over the 2019 Audit Friday at 10:00 a.m.

IX. Utility Manager's Report

Chris Wallace informed the Board he has starting to put in the taps in Pecan Estates.

X. Treasurer's Report

a. Approve customer write offs

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the customer write offs.

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

b. Approve quarterly investment report

c. Approve Financial statements

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Financial statements.

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 Consultation with attorney pending or contemplated litigation

XII. Reconvene into Regular Session

XIII. Consider and take necessary action on the result of the Executive Session

XIV. Adjournment

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to
to adjourn at 6:10 p.m.**

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.



William Wilkinson, Vice President

ATTEST: BM


Wesley Zarsky, Secretary