

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 6th day of April, 2021 the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present by Teleconference
Donna Davenport-	Treasurer	Present
Eddie Foster -	Secretary	Present
Wesley Zarsky-	Director	Present
Diane Feland-	Director	Present by Teleconference

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, Isabel Londrigan

Visitors present by teleconference: JoAnn Matthiesen,

Called to order at 5:30p.m. by Eddie Foster

Eddie Foster opened the meeting with a prayer.

I. Old Business

a. Consider and act on Resolution Declaring Surplus Property

A motion was made by Donna Davenport and seconded by Eddie Foster to approve the sale of three maintenance trucks (Ford 2001, 2003, & 2008).

Motion Carried

b. Consider and act on Resolution regarding use of surplus funds

A motion was made by Donna Davenport and seconded by Eddie Foster to approve the purchase of new maintenance trucks and the purchase of new maintenance equipment.

Motion Carried

II. New Business

a. Discuss proper procedure for handling District issues

We discussed how customer complaints and concerns should be handled/proper policy & procedure on personal information. All concerns or complaints from district should be directed to office first, the office will then take steps to handle the issue, and then the office will contact Board member if absolutely needed.

III. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

a. Surface Water Treatment Plant Expansion

b. SWTP East site: Sludge Disposal

- c. Replace 6" water line with 12" water line in FM 2100 (Kenning to Church)
- d. Installation of antenna & software for radio meter reading
- e. Phase 4 Sanitary Sewer Rehab
- f. Future lift station and force main to serve US 90 and Krenek
- g. Pecan Estates lift station and force main
- h. Crosby Park Village Residential Development
- i. New office Building
- j. Harris County Community Development Grants
- k. Requests for service and Annexations

Engineer introduced new intern with IDS, Isabel Londrigan, went over his report, and requested authorization of the following...

- a. Recommend that Castlerock Communities make payment in the amount of \$75,519.54 to Peltier Brothers for Pay Application No. 10 and final for the Pecan Estates Lift station and force main.
- b. Recommend advertising for bids for phase 2 Pecan Estates storm water detention Basin & Quality feature WS&D facilities.
- c. Request authorization for Teague, JoAnn, and Chris Wallace to meet with Chuck Murray of CISD, Bryan Smith of Murff Castle Estates, and Lindy Murff to discuss an outline of the revisions to the agreement for presentation to the CISD and MUD Boards.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the engineer's report and requests.

Motion Carried

- IV. Recess into Executive Session according to the Texas Government Code Section 551.074 (a) regarding personnel matters and/or Section 551.071 consultation Consider and take necessary action on the result of the Executive Session with attorney pending or contemplated litigation.

N/A

- V. Reconvene into regular session

N/A

- VI. Consider and take necessary action on the result of the Executive Session

N/A


- VII. Adjournment

A motion was made by Wesley Zarsky and seconded by Eddie Foster to adjourn at 6:06p.m.

Motion carried.


 Steve Schreiber, President

ATTEST: S.S.


 Eddie Foster, Secretary

AGENDA

TO: THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH SECTION 551 OF THE GOVERNMENT CODE, INCLUDING SECTION 551.125, AND THE MARCH 16, 2020 ORDER OF TEXAS GOVERNOR ABBOTT, THAT THE BOARD OF DIRECTORS OF CROSBY MUNICIPAL UTILITY DISTRICT OF CROSBY, HARRIS COUNTY, TEXAS will hold a Regular meeting by teleconference open to the public on Tuesday, April 20, 2021 at 5:30 p.m. at the District's Board room located at 103 W Wahl St., Crosby, Texas, within the boundaries of the District. The dial in number is 713-888-2500 passcode 400. At which time the Board will consider the following items:

Call to Order

Prayer

- I. Approve minutes
- II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
- III. New Business
Consider and act on engagement letter with Gabriel, Roeder, Smith & Company.
- IV. Old Business
- V. Tax Assessor/Collector's Report
- VI. Attorney's Report
- VII. Engineer's Report
Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions, change orders, and final acceptance, as appropriate, for the following:
 - a. Surface Water Treatment Plant Expansion
 - b. SWTP East Site: Sludge Disposal

- c. Replace 6" Water Line with 12" Water Line in FM 2100 (Kennings to Church)
- d. Installation of antenna & software for radio meter reading
- e. Phase 4 Sanitary Sewer Rehab
- f. Future Lift Station and Force Main to serve US 90 and Krenek
- g. Pin Oak Lift Station Upgrade Evaluation
- h. Pecan Estates Residential Development, including internal Water, Sanitary Sewer, Storm Sewer, Stormwater Detention, and offsite Water and Sanitary Sewer Facilities
- i. Crosby Park Village Residential Development
- j. Harris County Community Development Grants
- k. Request for Service and Annexations

VIII. Office Manager's Report

IX. Utility Manager's Report

X. Treasurer's Report

- a. Approve customer write offs.
- b. Approve quarterly investment reports.
- c. Approve Financial statements

XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 consultation with attorney pending or contemplated litigation

XII. Reconvene into Regular Session

XIII. Consider and take necessary action on the result of the Executive Session.

XIV. Adjournment



Beth McCormack, Office Manager

AFTER POSTING RETURN TO:
Crosby Municipal Utility District
P. O. Box 249
Crosby, Texas 77532

