

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 16th of June, 2020, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 5507 Avenue C, Crosby, Texas with the following members present or participating by phone:

Steve Schreiber – President -by phone
William Wilkinson – Vice President - present
Wesley Zarsky – Treasurer - present
Eddie Foster – Secretary - present
Donna Davenport – Assistant Secretary - present

Visitors present: Beth McCormack, Chris Wallace, Kristie Wenzrel
Participating by phone: JoAnn Matthesian, Steve Schreiber, Arlon Minor, Teague Harris and Dawn Muth

Meeting was called to order at 5:30 p.m. by William Wilkinson

Wesley Zarsky opened the meeting with a prayer.

I. Approve Minutes

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.

Steve Schreiber responded with Aye

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. N/A

III. New Business

- a. Consider and act on reorganizing Director's offices

Steve Schreiber made a motion and seconded by Eddie Foster to appoint Donna Davenport as treasurer and investment officer.

A motion was made by Steve Schreiber and seconded by Eddie Foster to appoint Wesley Zarsky as director.

Steve Schreiber responded with Aye

William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

Dawn Muth went over the report.

Dawn Muth spoke to the board about Arlan Minor's delinquent tax bill. Mr. Minor had stated that he had received the delinquent notice but never received his first tax bill. He is asking the board if they could waive the penalty and interest. The board and the district attorney, JoAnn Matthesian stated that we couldn't legally waive these fees per the tax code.

A motion was made by William Wilkinson and seconded by Wesley Zarsky to approve the tax assessor's report.

Motion carried.

VI. Attorney's Report

No report

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- b. Replace 6" Water Line with 12" Water Line in FM 21 (Kennings to Church)
- c. Phase 4 Sanitary Sewer Rehabilitation
- d. Future Lift Station and Force Main to serve US 90 and Krenek
- e. Pecan Estates Lift Station and Force Main
- f. New Office Building
- g. Harris County Community Development Grants
- h. Request for Service and Annexations
- i. Crosby Park Village Residential Development

- j. Review Harris County Letter regarding Proposed Drainage Projects within Crosby MUD

Teague Harris went over his report and recommended the Board's approval on The following items

1. Approval of Change order No.5 in the amount of \$282,364.28 to JTR Constructors.
**A motion was made by Donna Davenport and seconded by Wesley Zarsky to pay JTR Constructors of pay application No. 5.
Motion carried.**
2. Approval for Change or No.3 in the amount of \$47,798.64 to Texas Pride Utilities.
**A motion was made by Donna Davenport and seconded by Wesley Zarsky to pay JTR Constructors of pay application No. 5.
Motion carried.**

A motion was made by Donna Davenport and seconded by Wesley Zarsky to approve the Engineer report and the above items as presented to the Board.

**Steve Schreiber responded with Aye
William Wilkinson responded with Aye
Wesley Zarsky responded with Aye
Eddie Foster responded with Aye
Donna Davenport responded with Aye
Motion carried.**

- VIII. Office Manager's Report
No report.

- IX. Utility Manager's Report
Chris Wallace handed out his report to the board. Also, there is not enough space to land apply sludge at the water plant. Magnaflo will come out and dewater on site then haul off as its needed.

- X. Treasurer's Report
No report

- XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 Consultation with attorney pending or contemplated litigation
N/A

- XII. Reconvene into Regular Session
N/A

XIII. Consider and take necessary action on the result of the Executive Session
N/A

XIV. Adjournment

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to
to adjourn at 5:45 p.m.**

Steve Schreiber responded with Aye

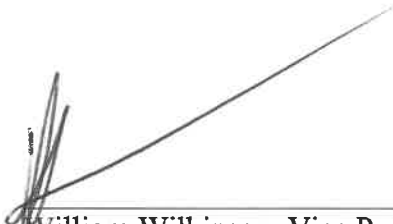
William Wilkinson responded with Aye

Wesley Zarsky responded with Aye

Eddie Foster responded with Aye

Donna Davenport responded with Aye

Motion carried.



William Wilkinson, Vice President

ATTEST: krw



Wesley Zarsky, Secretary