

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st of July, 2020, the Crosby Municipal Utility District held a teleconference meeting of the Board of Directors at the office of the District at 5507 Avenue C, Crosby, Texas with the following members present:

Steve Schreiber – President
William Wilkinson – Vice President
Eddie Foster – Secretary
Donna Davenport – Treasurer
Wesley Zarsky – Director

Visitors present: Beth McCormack, Chris Wallace, Debbie Roberts
Participating by phone: JoAnn Matthiesen, Teague Harris, Dawn Muth, Dwight Klise

Meeting was called to order at 5:30 p.m. by Steve Schreiber.

Prayer

Steve Schreiber opened the meeting with a prayer.

I. Approve Minutes

A motion was made by William Wilkinson and seconded by Eddie Foster to approve the minutes.

Motion carried Unanimously.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. N/A

III. New Business

a. Consider and Act on Agreement for Water Supply from San Jacinto River Authority.

A motion was made to approve the Agreement for Water Supply from San Jacinto River Authority by William Wilkinson and Seconded by Eddie Foster.

Motion Carried unanimously.

b. Discuss annexation deposit and take any necessary action.

A motion was made by William Wilkinson to approve the Agreement to raise the annexation deposit from \$5000.00 to \$15000.00 and was seconded by Donna Davenport.

Motion carried unanimously.

c. Consider and Act on Commitment Agreement and Sanitary Swer Line Transfer with Crosby ISD.

A motion was made by William Wilkinson to approve the Commitment Agreement and Sanitary Sewer Line Transfer with Crosby ISD and was seconded by Wesley Zarsky.

Motion carried unanimously.

d. Discuss water and sewer rate ordinance and take any necessary action. William Wilkinson suggested we see what City of Houston is doing and follow their protocol.

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

Dawn Muth went over the report. Will discuss tax rate at August's meeting.

VI. Attorney's Report

JoAnn is working on tax rate with the tax assessor and the engineer.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

- a. Surface Water Treatment Plant Expansion
- b. Replace 6" Water Line with 12" Water Line in FM 2100(Kennings to Church)
- c. Phase 4 Sanitary Sewer Rehabilitation
- d. Future Lift Station and Force Main to Serve US 90 and Krenek
- e. Pecan Estates Lift Station and Force Main
- f. New Office Building
- g. Harris County Community Development Grants
- h. Request for Service and Annexations
- i. Crosby Park Village Residential Development
- j. Review Harris County Letter regarding Proposed Drainage Project within Crosby MUD

Teague Harris went over his report and recommended the Board's approval on the following items:

1. New Office Building Construction - Recommends awarding bid to lowest bidder, American Paving in the amount of \$5585.00 for the base repairs and striping of parking lot.
2. SJRA Raw Water Contract Renewal – (Subject to JoAnn Matthiesen’s legal comments) Recommends Board approval of the new SJRA Raw Water Supply Contract.
3. Harbajan Singh: 3.9 Ac on Old Beaumont & McKinney: Request for Annex: Recommends Board Approval of Preparation of an Annexation feasibility study, and requesting Mr. Singh to submit a deposit of \$15000.00 for the 2.64 Acres along with executing a letter agreement concerning the terms of the annexation deposit.

A motion was made by William Wilkinson and seconded by Donna Davenport to approve the Engineer report and the above items as presented to the Board.

Motion carried unanimously.

VIII. Office Manager’s Report

N/A

IX. Utility Manager’s Report

Chris Wallace informed the Board repairs were needed on the clarifier for sheared gears. Cost is approximately \$4800.00

X. Treasurer’s Report

- a. Approve customer write offs

A motion was made by William Wilkinson and seconded by Wesley Zarsky to approve the customer write offs.

Motion carried unanimously.

- XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or Section 551.071 Consultation with attorney pending or contemplated litigation

XII. Reconvene into Regular Session

XIII. Consider and take necessary action on the result of the Executive Session

XIV. Adjournment

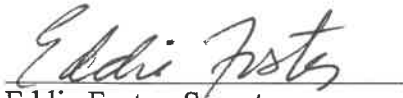
A motion was made by Wesley Zarsky and seconded by Eddie Foster to adjourn at 6:02 p.m.

Motion carried unanimously.



Steve Schreiber, President

ATTEST: DR



Eddie Foster, Secretary