

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 18th day of August, 2020, the Crosby Municipal Utility District held a regular teleconference meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present or present by phone:

Steve Schreiber – President  
William Wilkinson– Vice President- Absent  
Donna Davenport- Treasurer  
Eddie Foster – Secretary  
Wesley Zarsky- Director- Absent

**Visitors present:** Shari Sumner, Beth McCormack, Chris Wallace, Teague Harris,  
Dawn Muth

**Visitors present via teleconference:** JoAnn Matthieson, Velma Ellison

**Meeting was called to order at 5:32p.m. by Steve Schreiber.**

**Prayer:** Steve Schreiber opened the meeting with a prayer.

**I. Approve minutes**

A motion was made to approve minutes by Donna Davenport and seconded by Eddie Foster.

Motion carried unanimously.

**II. Citizen's presentations and requests to address the Board Of Directors.**

N/A

**III. New Business**

Review proposed 2020 tax rate  
Table

**IV. Old Business**

N/A

**V. Tax Assessor Report**

Dawn Muth went over her report. She has turned over outstanding accounts to tax attorney and it's being pursued.

Eddie Foster made a motion to approve tax assessor's report and seconded by Donna Davenport.

Motion carried unanimously.

## **VI. Attorney's Report**

Court date for condemnation on Jacob's property is set for 8/26/20 at 10:00am.  
Eddie Foster made a motion to approve attorney's report and Donna Davenport seconded the motion.  
Motion carried unanimously.

## **VII. Engineers Report**

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the following:

**Engineer made the following requests:**

**Request for Payment to JTR Construction of pay application No.6 in the amount of \$195,042.32**

**A Motion to approve payment of \$195,042.32 to JTR Construction was made by Eddie Foster and seconded by Donna Davenport.**

**Motion carried unanimously.**

A motion to approve engineer's report was made by Donna Davenport and seconded by Eddie Foster.

Motion carried unanimously.

## **VIII. Office Manager's Report**

N/A

## **IX. Utility Manager's Report**

Sewer Plant flow has greatly reduced after locating and repairing a massive inflow located at/around Whisper Oaks Apartments on Hwy 90.

## **X. Treasurer's Report**

**a. Approve customer write offs.**

**b. Approve quarterly investment reports.**

**c. Approve Financial statements for the months of June, July, & August.**

Eddie Foster made a motion to approve financial statements & write offs and Donna Davenport seconded the motion.

Motion carried unanimously.

## **XI. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or section 551.071 consultation with attorney pending or contemplated litigation.**

N/A

**XII. Adjournment**

A Motion was made by Donna Davenport and seconded by Eddie Foster to adjourn at 5:45pm.

Motion carried unanimously.

ATTEST: S.S.



Steve Schreiber, President

Eddie Foster, Secretary

