

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st day of December, 2021, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, Dawn Muth, Joe Morrow, Gary Ratliff, and Bryan Smith.

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Chris Wallace opened the meeting with a prayer.

I. Approve minutes

Wesley Zarsky made a motion to approve minutes and Eddie Foster seconded the motion.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Motion carried.

II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

- a. Authorize all things necessary for sale of unlimited tax bonds on January 20, 2022, including form of Preliminary Official Statement, advertisement of sale and distribution of Preliminary Official Statement.

Wesley Zarsky made a motion and Donna Davenport seconded the motion to authorize all things necessary for sale of unlimited tax bonds on January 20, 2022, including advertisement of sale.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”
Motion Carried

- b. Approve Resolution Authorizing opening new account at the Community Bank Of Texas for the Crosby Municipal Utility District Unlimited Tax Bond Series 2021 Bank Account

Wesley Zarsky made a motion and Donna Davenport seconded the motion approving/authorizing opening a new account at Community Bank.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

Motion Carried

- c. Approve Resolution Naming Board Of Directors and the District Personnel access to the Crosby Municipal Utility District Unlimited Tax Bond Series 2021 Bank Account

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve resolution, naming Board of Directors and District Personnel to access bank account.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

Motion Carried

- d. Discuss and Approve the Budget for the 2022 Fiscal Year

Gary Ratliff went over his budget report for the 2022 fiscal year.

Wesley Zarsky made a motion and Donna Davenport seconded the motion to approve the report.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

Motion Carried

IV. Old Business

N/A

V. Tax Assessor/Collector’s Report

Dawn Muth went over her report with board.

Wesley Zarsky made a motion to approve report and Donna Davenport seconded the motion.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

Motion Carried

VI. Attorney’s Report

- a.** Consider and act on utility development agreement and developer financing and election agreement with Starlight Homes and take any necessary action.

Joann Matthiesen went over her report with the board and has requested approval to send the annexation, utility development, and election agreements to Starlight Homes for their review.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the attorney’s request to send the Agreements over to Starlight Homes for their review.

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

Motion Carried

VII. Engineer’s Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a.** Harris County Community Development Grants
- b.** TCEQ Bond application No 8 series 2021
- c.** Rate order plumbing code matters
- d.** Surface Water Treatment Plant Expansion
- e.** SWTP East site: Sludge disposal Relocation
- f.** Replace 6” water line with 12” water line on FM 2100 (Kennings to Church)
- g.** 12” water line loop to Pecan Estates
- h.** Phase 4 Sanitary Sewer Rehab
- i.** Future lift station and force main to serve US 90 and Krenek
- j.** TX Dot FM 2100 Relocation of 12” Sanitary Sewer north of Hare Rd
- k.** Lift Station Upgrade
- l.** Pecan Estates Force Main and Gravity Sewer, Phase 2
- m.** WWTP Notice of Intent and Stormwater General Permit
- n.** Developments in the District
- o.** Request for Service Commitments, Plan Reviews and Annexations

- p. Agreement regarding 15.1 acre tract Water Line Extension
- q. Annexation Feasibility Report for 276.5 acre Ashton Wood Tract including Defined Area creation for developer reimbursement, extension of offsite water and Sanitary sewer lines and offsite drainage channel outfall.

Teague Harris went over his report with Board and made no request or recommendations for the Directors of the Board at this time.

VIII. Office Manager's Report

N/A

IX. Utility Manager's Report

N/A

IX. Treasurer's Report

- a. Approve Financial Statements.

A motion was made to approve financial statements by Wesley Zarsky and seconded by Diane Feland.

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

Motion Carried

- b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve customer write off for McGlothlin White

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

Motion Carried

XI. Recess into Executive Session according to the Texas Government Code

Section 551.074(a) regarding personnel matters and/or section 551.071 consultation with attorney pending or contemplated litigation.

A motion was made by Wesley Zarsky and seconded by Diane Feland to Adjourn into Executive Session at 6:13pm.

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

Motion Carried

XII. Reconvene into regular session

A motion was made by Wesley Zarsky and seconded by Donna Davenport to Reconvene into Regular session @ 6:24pm.

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

Motion Carried

XIII. Consider and take necessary action on the result of the Executive Session.

XIV. Adjourn

A motion was made to adjourn at 6:25pm by Wesley Zarsky and seconded by Diane Feland

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

Motion Carried

ATTEST: S.S.



Wesley Zarsky, Secretary



Steve Schreiber, President