

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 15<sup>th</sup> day of February, 2022, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

**Visitors present:** Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, and Dawn Muth.

**Meeting was called to order at 5:30p.m. by Steve Schreiber.**

**Prayer:** Steve Schreiber opened the meeting with a prayer.

**I. Approve minutes**

**Wesley Zarsky made a motion to approve minutes and Donna Davenport seconded the motion.**

Steve Schreiber- Abstained

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

**Motion carried.**

**II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.**

N/A

**III. New Business**

**a. Approve resolution authorizing opening new account with Texpool for the Crosby Municipal Utility District Unlimited 2022 Tax Bond Series Account**

**Wesley Zarsky made a motion and Eddie Foster seconded the motion approving the resolution for the new account with Texpool for the 2022 Tax Bond Series.**

Steve Schreiber replied “aye”  
Eddie Foster replied “aye”  
Diane Feland replied “aye”  
Wesley Zarsky replied “aye”  
Donna Davenport replied “aye”  
**Motion Carried**

#### **IV. Old Business**

N/A

#### **V. Tax assessor/Collector’s Report**

- a. Discuss and take necessary action on the 2022 exemptions for Crosby MUD and Defined Area 1

Dawn Muth suggested that Crosby MUD allow an exemption for age 65 and over for the Defined Area 1.

**Eddie Foster made a motion to approve the Exemption for age 65 and over for Defined Area 1 and Diane Feland seconded the motion.**

Steve Schreiber replied “aye”  
Eddie Foster replied “aye”  
Diane Feland replied “aye”  
Wesley Zarsky replied “aye”  
Donna Davenport replied “aye”  
**Motion Carried**

#### **VI. Attorney’s Report**

- a. Accept temporary drainage easements to drain section 3 of Pecan Estates  
**A motion was made by Eddie Foster and seconded by Donna Davenport to accept temporary drainage easements in section 3 of Pecan Estates.**

Steve Schreiber replied “aye”  
Eddie Foster replied “aye”  
Diane Feland replied “aye”  
Wesley Zarsky replied “aye”  
Donna Davenport replied “aye”  
**Motion Carried**

#### **VII. Engineer’s Report**

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. TCEQ Bond application No 8 series 2021
- c. Rate order plumbing code matters
- d. Surface Water Treatment Plant Expansion
- e. SWTP East site: Sludge disposal Relocation
- f. Replace 6” water line with 12” water line on FM 2100 (Kennings to Church)
- g. 12” water line loop to Pecan Estates
- h. Phase 4 Sanitary Sewer Rehab
- i. Future lift station and force main to serve US 90 and Krenek
- j. TX Dot FM 2100 Relocation of 12” Sanitary Sewer north of Hare Rd
- k. Lift Station Upgrade
- l. Pecan Estates Force Main and Gravity Sewer, Phase 2
- m. WWTP Notice of Intent and Stormwater General Permit
- n. Developments in the District
- o. Request for Service Commitments, Plan Reviews and Annexations
- p. Agreement regarding 15.1 acre tract Water Line Extension
- q. Annexation Feasibility Report for 276.5 acre Ashton Wood Tract including Defined Area creation for developer reimbursement, extension of offsite water and Sanitary sewer lines and offsite drainage channel outfall.

Teague Harris went over his report with the Board and made no request or recommendations for the Directors of the Board at this time.

#### **VIII. Office Manager’s Report**

Beth requested signatures for settlement agreement for accident involving a previous employee.

**A motion was made by Wesley Zarsky and seconded by Diane Feland to accept and sign settlement agreement.**

Steve Schreiber replied “aye”

Eddie Foster replied “aye”

Diane Feland replied “aye”

Wesley Zarsky replied “aye”

Donna Davenport replied “aye”

**Motion Carried**

#### **IX. Utility Manager Report**

N/A

#### **X. Treasurer’s Report**

- a. Approve Financial Statements.

**A motion was made to approve financial statements by Wesley Zarsky and seconded by Eddie Foster**

Steve Schreiber replied "aye"  
Eddie Foster replied "aye"  
Diane Feland replied "aye"  
Wesley Zarsky replied "aye"  
Donna Davenport replied "aye"

**Motion Carried**

**b. Approve Customer Write Offs**

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve customer write offs for: Orlando Sanchez, Michael Wirth, Gladys Ecby, Ariana Delrio.**

Steve Schreiber replied "aye"  
Eddie Foster replied "aye"  
Diane Feland replied "aye"  
Wesley Zarsky replied "aye"  
Donna Davenport replied "aye"

**Motion Carried**

**XI. Consider and act on Employee Evaluations**

Item discussed in Executive Session.

**XII. Recess into Executive Session according to the Texas Government Code Section 551.074(a) regarding personnel matters and/or section 551.071 consultation with attorney pending or contemplated litigation.**

**A motion was made by Wesley Zarsky and seconded by Donna Davenport to Adjourn into Executive Session at 6:09pm.**

Steve Schreiber replied "aye"  
Eddie Foster replied "aye"  
Diane Feland replied "aye"  
Wesley Zarsky replied "aye"  
Donna Davenport replied "aye"

**Motion Carried**

**XII. Reconvene into regular session**

**A motion was made by Donna Davenport and seconded by Wesley Zarsky to Reconvene into Regular session @ 6:19pm.**

Steve Schreiber replied "aye"  
Eddie Foster replied "aye"  
Diane Feland replied "aye"  
Wesley Zarsky replied "aye"  
Donna Davenport replied "aye"

**Motion Carried**

**XIII. Consider and take necessary action on the result of the Executive Session.**

**Wesley Zarsky made a motion and Eddie Foster seconded the motion accepting personnel evaluations.**

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

Diane Feland replied "aye"

Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

**Motion Carried**

**XIV. Adjourn**

**A motion was made to adjourn at 6:25pm by Wesley Zarsky and seconded by Eddie Foster**

Steve Schreiber replied "aye"

Eddie Foster replied "aye"

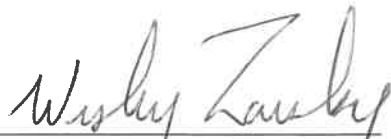
Diane Feland replied "aye"


Wesley Zarsky replied "aye"

Donna Davenport replied "aye"

**Motion Carried**

ATTEST: S.S.

  
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Wesley Zarsky, Secretary

  
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Steve Schreiber, President