

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 15th of March, 2022, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber - President
Eddie Foster - Vice President
Donna Davenport - Treasurer
Wesley Zarsky - Secretary
Diane Feland – Asst. Secretary

Visitors present: Kristie Wenzrel, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, Dawn Muth

Called to order at 5:30 p.m. by Steve Schreiber.

Steve Schreiber opened the meeting with a prayer.

- I. Approve minutes
- II. Citizen's presentations and requests to address the Board of Directors and take take necessary action granting connections for utility commitments and billing adjustments.
N/A
- III. New Business
N/A
- IV. Old Business
N/A
- V. Tax Assessor/Collectors Report
Dawn Muth presented the board with her report.
- VI. Attorney's Report
 - a. Consider and Act on Application to join the Crosby Huffman Chamber of Commerce
JoAnn Matthiesen advised the board that the District has no authority to join the Chamber of Commerce because it's a M.U.D.

- b. Review bullet points regarding maintenance tax election and take any necessary action

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the bullet points regarding the maintenance tax election as presented by JoAnn Mattiesen.

Motion carried.

VII. Engineer

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisement for bids, review bids and approve award of contract, approve pay estimates, time extensions and change orders, and final acceptance, as appropriate, for the: following:

- a. Harris County Community Development Grants
- b. Rate Order Plumbing Code Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. FM 2100 12" Water Line Replace Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
12" and 8" Water Line from Live Oak to Max Capital 15.1 Acre
- g. Phase 4 Sanitary Sewer Rehabilitation
- h. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- i. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
Tx Dot FM 2100 Relocation of 12" Sanitary Sewer north of Hare Rd
- j. Pecan Estates Force Main and Gravity Sewer
- k. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- l. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- m. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- n. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- o. Defined Area 1 Bond Issue No. 1

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Crosby Park Village, Retention Pond agreement as presented by JoAnn Mattiesen.

Motion carried.

VIII. Office Manager's Report

- a. Approve interlocal agreement with Harris Galveston Subsidence District Water Wise program

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the interlocal agreement with Harris Galveston Subsidence District Water Wise program.

Motion carried.

IX. Utility Manager's Report

Chris Wallace advised the board that the cost of materials have increased.

X. Treasurer's Report

- a. Approve Financial statements

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Financial statements as presented.

Motion carried.

- b. Approve customer write offs.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve customer write offs for Mary Brewer, Henry Jones and Shirley Paige and to table KMCO.

Motion carried.

- c. Approve quarterly investment reports.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the quarterly investment report.

Motion carried.

- XI. Recess into Executive Session according to the Texas Government Code Section 551.074 (a) regarding personnel matters and/or Section 551.071 consultation Consider and take necessary action on the result of the Executive Session with attorney pending or contemplated litigation.

N/A

- XII. Reconvene into regular session

N/A

XIII. Consider and take necessary action on the result of the Executive Session
N/A

XIV. Adjourn


**A motion was made by Wesley Zarsky and seconded by Eddie Foster
to adjourn at 6:43 p.m.**

Motion carried.



Steve Schreiber, President

ATTEST: KW


Diane Feland, Assistant Secretary