

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 20th day of September, 2022, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

| | | |
|-------------------|-----------------|---------|
| Steve Schreiber – | President | Present |
| Eddie Foster – | Vice President | Present |
| Donna Davenport- | Treasurer | Present |
| Wesley Zarsky- | Secretary | Present |
| Diane Feland- | Asst. Secretary | Present |

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, Teague Harris, JoAnn Matthiesen, Dawn Muth, Matt Frederick, Sterling Dodd, Amanda Barbier and Danial with OctaHomes.

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

- I. Approve minutes
A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the minutes.
Motion carried.
- II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments. OctaHomes requested to be annexed for the development of a manufactured home development for single family homes. The price range per lot would be anywhere from \$500-\$525 per lot. This would be built on approximately 80 acres of land.
A motion was made by Wesley Zarsky and seconded by Diane Feland to decline the annexation request to OctaHomes.
Motioned carried.
- III. New Business
N/A
- IV. Old Business
 - a. Discuss November Maintenance Tax Election and take necessary action
Table – JoAnn will revise the verbiage and order on the Election pamphlet and present it back to the Board for review.

b. Review personnel handbook regarding repayment for training if employee voluntary leaves the job and take any necessary action

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the revision of the personnel handbook regarding repayment for training if employee voluntary leaves the job.

Motion carried.

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with board.

A motion was made by Wesley Zarkey and seconded by Diane Feland to approve the Tax assessor's report.

Motion carried.

VI. Attorney's Report

N/A

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order Plumbing Code Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. FM 2100 12" Water Line Replacement Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
- g. 12" and 8" Water Line from Live Oak to Max Capital 15.1 Acre Tract
- h. Phase 4 Sanitary Sewer Rehabilitation
- i. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- j. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- k. TX Dot FM 2100 Relocation of 12" Sanitary Sewer north of Hare Rd
- l. Pecan Estates Force Main and Gravity Sewer
- m. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- n. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- o. Defined Area 1 Bond Issue 1 Application to TCEQ

Teague Harris discussed a few updates on some district projects

VIII. Office Manager's Report

Beth advised the Board that we would be going with Docresource for our printer.

IX. Utility Manager's Report

Chris Wallace passed out his report to the board for review. Chris also advised the Board that he is trying to turn over the water at the plant to help with the taste and smell.

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made to approve financial statements by Wesley Zarsky and seconded by Diane Feland.

Motion Carried

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded Diane Feland to table the write offs with the exception of KMCO's accounts.

Motion Carried

c. Approve quarterly investment reports

N/A

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session

A motion was made by Donna Davenport and seconded by Eddie Foster

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A

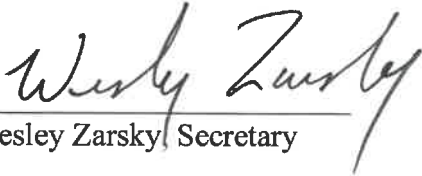
XIV. Adjournment

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 6:48 p.m.

Motion carried.

ATTEST: K.W.



Wesley Zarsky, Secretary



Steven Schreiber, President