

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 18th day of October, 2022, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, Teague Harris, Dawn Muth

JoAnn Matthiesen – via teleconference

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by Diane Feland and seconded by Donna Davenport to approve the minutes.

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
N/A

III. New Business

a. Consider and act on Employee Health Insurance Renewal

A motion was made by Donna Davenport and seconded by Diane Feland to approve the renewal of the employee health insurance as presented.

Motion carried.

IV. Old Business

a. Discuss November Maintenance Tax Election and take necessary action
Each board member will get 10 signs to place around the district. They were advised to ask permission to place them and to not place them in county's easements.

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with board.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Tax assessor's report.

Motion carried.

VI. Attorney's Report

a. Consider and act on Ethics Policy

Table until next meeting

JoAnn advised the board that TCEQ requires a developer reimbursement

Audit. Joe Morrow will let the board know if and when we need to have a special meeting.

A motion was made by Wesley Zarsky and seconded Donna Davenport to approve holding a special meeting for the Developer Reimbursement Audit and this audit will be paid for from bond money.

Motion carried.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order Plumbing Code Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. FM 2100 12" Water Line Replacement Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
- g. 12" and 8" Water Line from Live Oak to Max Capital 15.1 Acre Tract
- h. Phase 4 Sanitary Sewer Rehabilitation
- i. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- j. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- k. TX Dot FM 2100 Relocation of 12" Sanitary Sewer north of Hare Rd
- l. Pecan Estates Force Main and Gravity Sewer
- m. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- n. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- o. Defined Area 1 Bond Issue 1 Application to TCEQ

Teague Harris gave report to the board and requested approval of the \$15,000 annexation deposit agreement letter to Velma Ellison for the annexation of land for the development of Phase 3 of the Dell RV Park.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve Engineer's report and the agreement letter to Velma Ellison for the \$15,000 annexation deposit for the development of Phase 3 of the Dell RV Park.

Motion carried.

VIII. Office Manager Report

Beth McCormack emailed Board her report

IX. Utility Manager's Report

Chris Wallace advised the board that Crosby Park Village has paid for the remaining taps to finish out the subdivision.

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the financial statements and to keep general fund balance at \$250,000 and transfer the rest to TextPool.

Motion carried.

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the customer write off and to table two accounts.

Motion carried.

c. Approve quarterly investment reports

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the quarterly investment report.

Motion carried.

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session

A motion was made by Donna Davenport and seconded by Eddie Foster

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A

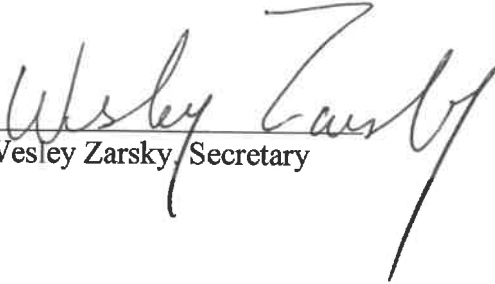
XIV. Adjournment


Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 6:38 p.m.

Motion carried.

ATTEST: K.W.


Wesley Zarsky, Secretary


Steven Schreiber, President