

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 15th day of November, 2022, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, Teague Harris, Dawn Muth, JoAnn Matthiesen, Jennifer Vossler and Sterling Dodd

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

- I. Approve minutes
A motion was made by Donna Davenport and seconded by Wesley Zarsky to approve the minutes.
Motion carried.

- II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
N/A

- III. New Business
 - a. Approve McCall Gibson Swedlund Barfoot, PLLC representation letter in order to comply with Statement on Auditing Standards No. 133 – Auditor Involvement with Exempt Offering Documents.
A motion was made by Donna Davenport and seconded by Diane Feland to approve McCall Gibson Swedlund Barfoot, PLLC representation letter in order to comply with Statement on Auditing Standards No. 133 – Auditor Involvement with Exempt Offering Documents.
Motion carried.

- IV. Old Business
 - a. Discuss certified value and tax rate, authorize notice, and set date for public hearing regarding the 2022 Tax Rate for District, and take any necessary action
A motion was made by Donna Davenport and seconded by Eddie Foster to approve the certified value and tax rate of \$0.4220, authorize notice, and set date for

public hearing to December 6th at 5:30. regarding the 2022 Tax Rate for District and take necessary action.

Motion carried.

- b. Discuss certified value and tax rate, authorize notice, and set date for public hearing regarding the 2022 Tax Rate for Defined Area One
A motion was made by Donna Davenport and seconded by Diane Feland to approve 2022 Tax Rate for Defined Area One to \$0.86 and to publish rate and set public hearing date to December 6th's board meeting at 5:30.
Motion carried.

- c. Discuss November Maintenance Tax Election and take any necessary action
The Maintenance Tax did not pass.

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with board.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Tax assessor's report and to approve the write off for property acquired by the State of Texas for the amount of \$30.14.

Motion carried.

VI. Attorney's Report

- a. Consider and act on order Canvassing Maintenance Tax Election for District
A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the order Canvassing Maintenance Tax Election. There were 278 for and 302 against.
Motion carried
- b. Consider and act on order Canvassing Creation Election, Bond Election and Maintenance Tax Election for Defined Area 2
A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the order Canvassing Creation Election, Bond Election and Maintenance Tax Election for Defined Area 2. There was 2 for and 0 against.
Motion carried.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order Plumbing Code Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. FM 2100 12" Water Line Replacement Kennings to Curve

- f. 12" Water Line Loop to Pecan Estates
- g. Phase 4 Sanitary Sewer Rehabilitation
- h. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- i. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- j. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- k. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- l. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- m. Defined Area 1 Bond Issue 1 Application to TCEQ

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Crossing Agreement subject to any comments that JoAnn Matthiesen has.

Motion carried.

A motion was made Wesley Zarsky and seconded by Eddie Foster to approve the reissuance of Mr. Singh's water and sewer commitment letter for 12 months from today.

Motion carried.

A motion was made Wesley Zarsky and seconded by Eddie Foster to approve authorization to re-issue Ms. Paul's utility commitment letter to reflect a maximum of three residential units and the condition that if more than three units are placed on her property in the future without first re-submitting a commercial service application and required construction plans, the water and sewer service will be terminated to all units on her property.

Motion carried.

A motion was made Wesley Zarsky and seconded by Eddie Foster to table the authorization of the utility commitment letter approving the occupancy and service to the mobile home residence, but prohibiting parking of more than two vehicles onside until such time as commercial development plans and plat have been submitted, approved by the District, Harris County, and TxDot, and constructed.

Motion carried.

VIII. Office Manager Report

Beth McCormack emailed Board her report

IX. Utility Manager's Report

Chris Wallace passed out his report to the board

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made by Diane Feland and seconded by Wesley Zarsky to approve the financial statements.

Motion carried.

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the customer write off and to table two accounts.

Motion carried.

c. Approve quarterly investment reports

N/A

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session

A motion was made by Donna Davenport and seconded by Eddie Foster

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A


XIV. Adjournment

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 6:26 p.m.

Motion carried.

ATTEST: K.W.


Wesley Zarsky, Secretary


Steven Schreiber, President