

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 20th day of December, 2022, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, Joe Morrow

Meeting was called to order at 5:30p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

Wesley Zarsky made a motion to approve minutes and Eddie Foster seconded the motion.

Motion carried.

II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

a. Review employee evaluations and take any necessary action

Discussed in Executive Discussion

IV. Old Business

N/A

V. Tax Assessor/Collector’s Report

N/A

VI. Attorney’s Report

a. Review and approve the Resolution requesting HCAD To activate Defined Area 2.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve resolution requesting HCAD activate Defined Area 2.

Motion Carried

- b. Consider and act on Order Calling bonds for redemption and authorizing Notice of same.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to call bonds and authorize notice.

Motion Carried

- c. Consider and act on letter of instruction to Wells Fargo

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the letter of instruction to Wells Fargo

Motion Carried

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order matters including water and sewer rate study progress report
- c. Surface Water Treatment Plant Expansion including Contact Time Study
- d. SWTP East Site: Sludge Disposal Relocation Facilities
- e. FM 2100 12" Water Line Replacement Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
- g. Phase 5 Sanitary rehab
- h. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- i. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- j. Pecan Estates phase 2 force main extension and gravity sewer
- k. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- l. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- m. Defined Area 1 bond issue 1 application to TCEQ

Teague Harris went over his report with Board and made a request for the Directors of the Board for authorization to issue a water and sewer commitment letter to Speedy Mart that will reflect their historical water and sewer usage.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the water and sewer commitment for Speedy Mart.

Motion Carried

VIII. Office Manager's Report

IX. Utility Manager's Report

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made to approve financial statement by Wesley Zarsky and seconded by Diane Feland

Motion Carried

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve customer write offs except for KMCO

Motion Carried

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn into executive session @ 6:12pm

Motion Carried

XII. Reconvene into regular session

A motion was made by Wesley Zarsky and seconded by Diane Feland to Reconvene into Regular session @ 6:40pm.

Motion Carried

XIII. Consider and take necessary action on the result of the Executive Session.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve a 4% cost of living raise for employees.

Motion Carried

A motion was made by Wesley Zarsky and seconded by Eddie Foster to give Beth McCormack an extra three personal days.

Motion Carried

A motion was made by Wesley Zarsky and seconded by Eddie Foster to give Chris Wallace a Bonus in the amount of \$1,500.

Motion Carried

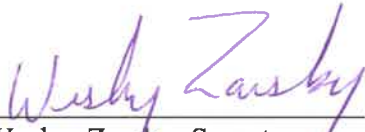
XIV. Adjourn

A motion was made to adjourn at 6:45pm by Wesley Zarsky and seconded by Donna Davenport

Motion Carried

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.



Wesley Zarsky, Secretary



Steven Schreiber, President