

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st day of February, 2023, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Absent
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Teague Harris, JoAnn Matthiesen, Dawn Muth and Chad Abram

Meeting was called to order at 4:00p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by Eddie Foster and seconded by Donna Davenport to approve the minutes.

Motion carried.

II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. Lillian Trejo – Discuss water bill

Not present.

III. New Business

a. Discuss and take necessary action regarding actuarial services

A motion was made by Donna Davenport and seconded by Diane Feland to approve actuarial services by GRS.

Motion carried.

IV. Old Business

N/A

V. Tax Assessor/Collector’s Report

Dawn Muth – went over her monthly report and had checks to be approved and signed

A motion was made by Donna Davenport and seconded by Eddie Foster to approve the Tax assessor’s report and to approve the signing of checks.

Motion carried.

VI. Attorney’s Report

JoAnn Matthiesen advised the Board that no one had signed up to run against current members so the election can be canceled.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order Plumbing Code Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. FM 2100 12" Water Line Replacement Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
- g. Phase 4 Sanitary Sewer Rehabilitation
- h. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- i. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- j. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- k. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- l. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area

Teague Harris went over his report with the Board.

VIII. Office Manager Report

Beth McCormack handed out her report.

IX. Utility Manager's Report

Chris Wallace advised the Board that he is need of a piercing tool. This tool is used to push pipe under the road without using the boring machine. This will not require the use of Bond money.

X. Treasurer's Report

- a. Approve Financial Statements.

**A motion was made by Diane Feland and seconded by Eddie Foster to approve the financial statements.
Motion carried.**

- b. Approve Customer Write Offs

**A motion was made by Diane Feland and seconded by Eddie Foster to table the two KMCO write offs.
Motion carried.**

- c. Approve quarterly investment reports
A motion was made by Diane Feland and seconded by Eddie Foster to approve the quarterly report.
Motion carried.

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session
A motion was made by Donna Davenport and seconded by Eddie Foster
N/A

XIII. Consider and take necessary action on the result of the Executive Session.
N/A

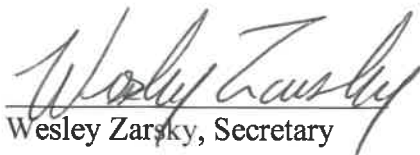
XIV. Adjournment

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

A motion was made by Eddie Foster and seconded by Diane Feland to adjourn at 4:46 p.m.

Motion carried.

ATTEST: K.W.


Wesley Zarsky, Secretary


Steven Schreiber, President