

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 18th day of April, 2023, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chad Abram, JoAnn Matthiesen, Dawn Muth

Meeting was called to order at 4:02p.m. by Steve Schreiber.

Prayer: Chris Wallace opened the meeting with a prayer.

I. Approve minutes

Donna Davenport made a motion to approve minutes and Eddie Foster seconded the motion.

Motion carried.

II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

a. Discuss 2023 Bond Election and take necessary action

Attorney passed out a rough draft of future Bond Election info to include with the bills for customers.

b. Consider and act on Order Calling Bond Election and notice of same

A motion was made by Eddie Foster and seconded by Diane Feland to approve Order Calling Bond Election.

Motion Carried

IV. Old Business

N/A

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with the Board of Directors. Wesley Zarsky made a motion to approve Dawn's report and Eddie Foster seconded the motion.

Motion Carried

VI. Attorney's Report

- a. Discuss Exemptions and take any necessary action.

Wesley Zarsky made a motion to keep the exemptions the same/no change, Eddie Foster seconded the motion

Motion Carried

- b. Discuss Capital Project fee and take any necessary action

Attorney created a rough draft, explanation of the Capital Fee to give to customers, if they request an explanation of fees.

Eddie Foster made a motion to approve the Rough Draft explanation of Capital Project Fee, Wesley Zarsky seconded the motion.

Motion Carried

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order matters including water and sewer rate studies
- c. Surface Water Treatment Plant Expansion including Contact Time Study
- d. SWTP East Site: Sludge Disposal Relocation Facilities
- e. FM 2100 12" Water Line Replacement Kennings to Curve
- f. 12" Water Line Loop to Pecan Estates
- g. Phase 5 Sanitary rehab
- h. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- i. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- j. Pecan Estates phase 2 force main extension and gravity sewer
- k. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- l. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area

Engineer, Chad Abram went over his report with Board of Directors. Chad requested approval to begin preparation of the application for renewal of the TPDES Permit.

Wesley Zarsky made a motion to begin the renewal of the TPDES Permit and Eddie Foster seconded the motion.

Motion Carried

VIII. Office Manager's Report

Beth McCormack emailed her report to the Board of Directors

IX. Utility Manager's Report

Chris Wallace emailed his report to the Board of Directors.

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made to approve financial statement by Diane Feland and seconded by Wesley Zarsky

Motion Carried

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Eddie Foster to table write offs

Motion Carried

c. Approve Quarterly Investment Report

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve quarterly investment report

Motion Carried

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security

N/A

XII. Reconvene into regular session

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A

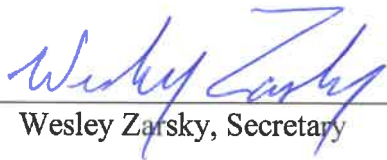
XIV. Adjourn

A motion was made to adjourn at 4:52pm by Wesley Zarsky and seconded by Diane Feland

Motion Carried

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.



Wesley Zarsky, Secretary



Steven Schreiber, President