

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 16th day of May, 2023, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

**Visitors present:** Beth McCormack, Shari Sumner, Chris Wallace, Dawn Muth, Chad Abram, JoAnn Matthiesen

**Meeting was called to order at 4:00p.m. by Steve Schreiber.**

**Prayer:** Steve Schreiber opened the meeting with a prayer.

**I. Approve minutes**

Wesley Zarsky made a motion to approve the minutes and Eddie Foster seconded the motion.

**Motion carried.**

**II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.**

N/A

**III. New Business**

- a. Josh Rambo with McCall Gibson Swedlund Barfoot PLLC will discuss and approve audit for the fiscal year ending December 31, 2022.

**Josh Rambo will be at the next meeting to discuss**

**IV. Old Business**

N/A

**V. Tax Assessor/Collector’s Report**

Dawn Muth went over her report with the Board of Directors.

**VI. Attorney’s Report**

**a. Consider and act on accepting the Oath Of Office and the Statement of Office for Officers Not appointed by the Governor**

Diane Feland, Eddie Foster, Donna Davenport all took the Oath Of Office

**b. Appoint Officers**

Eddie Foster made a motion for Directors to keep the same, current positions. Donna Davenport seconded the motion.

**Motion Carried**

**VII. Engineer's Report**

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order matters including water and sewer rate studies
- c. Surface Water Treatment Plant Expansion including Contact Time Study
- d. SWTP East Site: Sludge Disposal Relocation Facilities
- e. FM 2100 12" Water Line loop to Pecan Estates
- f. Phase 5 Sanitary Sewer Rehab
- g. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- h. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- i. Pecan Estates phase 2 force main extension and gravity sewer
- j. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- k. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area

Engineer, Chad Abram went over his report with Board of Directors.

No action items at this time.

**VIII. Office Manager's Report**

Beth McCormack emailed her report to the Board of Directors

**IX. Utility Manager's Report**

Chris Wallace emailed his report to the Board of Directors.

**X. Treasurer's Report**

**a. Approve Financial Statements.**

A motion was made to approve financial statement by Wesley Zarsky and seconded by Eddie Foster

**Motion Carried**

**b. Approve Customer Write Offs**

A motion was made by Eddie Foster and seconded by Diane Feland to table KMCO write offs

**Motion Carried**

**XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security**

N/A

**XII. Reconvene into regular session**

N/A

**XIII. Consider and take necessary action on the result of the Executive Session.**

N/A

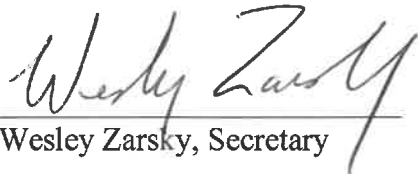
**XIV. Adjourn**

A motion was made to adjourn at 4:29pm by Wesley Zarsky and seconded by Diane Feland

**Motion Carried**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.

  
Wesley Zarsky, Secretary

  
Steven Schreiber, President