

## THE STATE OF TEXAS

### COUNTY OF HARRIS

On the 27<sup>th</sup> day of June, 2023, the Crosby Municipal Utility District held a special meeting with the Board of Directors, open to the public at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present
Eddie Foster -	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chad Abram, JoAnn Matthiesen, Dawn Muth, Sterling Dodd and Matt Fredrick from Gated Rentals.

Called to order at 4:01p.m. by Steve Schreiber.  
Steve Schreiber opened the meeting with a prayer.

- I. Wesley Zarsky made a motion to Approve minutes and Donna Davenport seconded the motion.

**Motion Carried**

- II. Citizen's presentations and requests

N/A

- III. New Business

- a. Discuss and approve Property and Liability Insurance Proposal from TML  
A motion was made by Wesley Zarsky and seconded by Diane Feland to approve new Property and Liability Insurance Proposal from TML

**Motion Carried**

- IV. Old Business

N/A

- V. Tax Assessor

Dawn Muth went over her report.

- VI. Attorney Report

- a. Review and approve Petition for Addition of Certain Land to Crosby M.U.D. in connection with GRFIS1L, LLC

Wesley Zarsky made a motion to approve Petition for addition of certain land to Crosby M.U.D. in connection with GRFIS1L, LLC. Eddie Foster seconded the motion.

**Motion Carried**

- b. Review and approve Petition for Consent to include Additional Land in Crosby M.U.D. in connection with GRFIS1L, LLC

A motion was made for consent of petition in connection of GRFIS1L by Wesley Zarsky and seconded by Eddie Foster.

**Motion Carried**

- c. Increase of Director per diems to the amount of current legislative per diem, in the amount of \$221.00.

Wesley Zarsky made a motion to increase the pay for Directors from \$150.00 to \$221.00. Eddie Foster seconded the motion.

**Motion Carried**

- VII. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order matters including water and sewer rate studies
- c. Surface Water Treatment Plant Expansion including Contact Time Study
- d. SWTP East Site: Sludge Disposal Relocation Facilities
- e. FM 2100 12" Water Line loop to Pecan Estates
- f. Phase 5 Sanitary Sewer Rehab
- g. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- h. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- i. Pecan Estates phase 2 force main extension and gravity sewer
- j. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- k. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area

Chad Abram went over his report and requested payment of Pay Application No.2 and final in the amount of \$8,021.20 to Wright Solution.

Wesley Zarsky made a motion and Donna Davenport seconded the motion for payment to Wright Solution

**Motion Carried**

- VIII. Office Manager

Report was emailed to Directors

- IX. Utility Manager

Report was emailed to Directors

- X. Treasurer Report

- a. Approve Financial Statements

Wesley Zarsky made a motion and Diane Feland seconded the motion to approve financial statements

**Motion Carried**

**b. Approve Customer Write Offs**

Wesley Zarsky made a motion and Donna Davenport seconded the motion to table customer write offs

**Motion Carried**

**XI. Convene in executive session to consult with Attorney for pending or contemplated litigation pursuant to Section 551.071, real property matters pursuant Section 551.072, personnel matter pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.**  
N/A

**XII. Reconvene into regular session**  
N/A

**XIII. Consider and take necessary action on the result of the Executive Session**  
N/A

**XIV. Adjournment**  
A motion was made by Donna Davenport and seconded by Diane Feland to adjourn at 4:21pm.  
**Motion Carried**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions

Attest: SS



Wesley Zarsky, Secretary



Steve Schreiber, President