

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 18th day of July, 2023, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Dawn Muth, Chad Abram, JoAnn Matthiesen

Visitors present by Phone: Chris Wallace

Meeting was called to order at 4:00p.m. by Steve Schreiber.

Prayer: Donna Davenport opened the meeting with a prayer.

I. Approve minutes

Wesley Zarsky made a motion to approve the minutes and Donna Davenport seconded the motion.

Motion carried.

II. Citizen’s presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. New Business

N/A

IV. Old Business

N/A

V. Tax Assessor/Collector’s Report

Dawn Muth went over her report with the Board of Directors.

Wesley Zarsky made a motion to write off all of the inactive, delinquent tax accounts. Donna Davenport seconded the motion.

Motion Carried

VI. Attorney’s Report

N/A

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order matters including water and sewer rate studies
- c. Surface Water Treatment Plant Expansion including Contact Time Study
- d. SWTP East Site: Sludge Disposal Relocation Facilities
- e. 12" Water Line loop to Pecan Estates
- f. Phase 5 Sanitary Sewer Rehab
- g. Lift Station Upgrades: Crosby Dayton LS and Pin Oak LS
- h. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- i. Pecan Estates phase 2 force main extension and gravity sewer
- j. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- k. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area

Engineer, Chad Abram went over his report with Board of Directors.

He explained that the SWTP Ground storage tank #2 needed rehabilitation in 2024.

Mr. Abram requested authorization to begin rehab preparation of design and bid documents for Ground storage tank #2.

Eddie Foster made a motion and Wesley Zarsky seconded the motion for Rehab preparation on Ground storage tank #2.

Motion Carried

Chad Abram recommends payment to EFS in the amount of \$18,550 for completion of the Crosby Dayton Lift Station Upgrade.

A motion was made by Eddie Foster and seconded by Diane Feland for payment to EFS.

Motion Carried

Chad Abram informed the Board of Directors that Mr. Marigny of CDL Trucking Academy has requested water-only service.

The Board stated that Mr. Marigny needs to install a sewer system and provide detail sewer plans to CMUD.

VIII. Office Manager's Report

Beth McCormack emailed her report to the Board of Directors.

Beth informed Directors that a customer asked if CMUD was offering any leniency on bills due to extreme heat advisory.

The Board stated that CMUD doesn't have anything in place for heat advisories.

IX. Utility Manager's Report

Chris Wallace emailed his report to the Board of Directors.

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made to approve financial statement by Diane Feland and seconded by Wesley Zarsky

Motion Carried

b. Approve Customer Write Offs

A motion was made by Diane Feland and seconded by Wesley Zarsky to table KMCO write offs

Motion Carried

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding real security

N/A

XII. Reconvene into regular session

N/A

XIII. Consider and take necessary action on the result of the Executive Session.

N/A

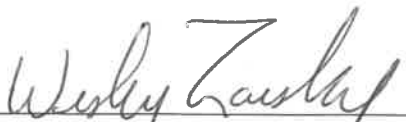
XIV. Adjourn

A motion was made to adjourn at 4:43pm by Wesley Zarsky and seconded by Diane Feland

Motion Carried

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.


Wesley Zarsky, Secretary


Steven Schreiber, President