

# THE STATE OF TEXAS

## COUNTY OF HARRIS

On the 3<sup>rd</sup> day of October, 2023, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present
Eddie Foster-	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, JoAnn Matthiesen, Chad Abram and Isabel Londrigan

Called to order at 4:00 p.m. by Steve Schreiber

Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the minutes as presented.**

**Motion carried.**

II. New Business

a. Consider and take act on Employee Health Insurance Renewal

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve employee health insurance as presented.**

**Motion carried.**

III. Attorney

a. Consider calling for redemption certain Series 2015 Bonds and instruction to paying agent and take any necessary action.

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve calling for redemption certain Series 2015 Bonds and instruction to paying agent to pay off.**

**Motion carried.**

b. Discuss November 7 Bond Election and take any necessary action.

**A motion was made by Wesley Zarsky and seconded by Diane Feland to move November 7<sup>th</sup>s meeting to November 14<sup>th</sup>.**

**Motion carried.**

IV. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. Rate Order and Water and Sewer Rate Study Matters
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. 12" Water Line Loop to Pecan Estates
- f. Lift Station Upgrade: Pin Oak LS
- g. Future Force Main in CenterPoint Corridor to serve US 90 and Krenk Area
- h. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- i. In-District and Defined Area Developments Status including Requests for Service Commitments and Site Reviess
- j. Out of District requests for Annexation and Service including Annexation Feasibility Report Agreements, Utility Extensions, and Creation of Defined Areas
- k. HCMUD No. 560 Interconnect

**Isabel Londrigan and Chad Abram went over the report that was handed out to the board.**

**Discussed the rate order and the \$50.00 Capital project fee.**

**No action needed.**

**Chris Wallace advised board that there is a fire line at Sheffield's business that the district was not aware of and Sheffield's is needing it connected.**

**Chris wanted to ask the Board how we should handle this and if they need to be charged for the tap and the vault.**

**The Board and Chad Abram advised Chris that they first need to submit the plans from the owner that shows the fire lines as well as the peek fire demand.**

- V. Convene in executive session to consult with Attorney for pending or contemplated litigation pursuant to Section 551.071, real property matters pursuant Section 551.072, personnel matter pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.

N/A

- VI. Reconvene into regular session

N/A

- VII. Consider and take necessary action on the result of the Executive Session

N/A

VIII. Adjournment


**A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 4:50 p.m.**

**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

  
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Steve Schreiber, President

ATTEST: K.W.

  
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Wesley Zarsky, Secretary