

# THE STATE OF TEXAS

## COUNTY OF HARRIS

On the 5th day of December, 2023, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present
Eddie Foster-	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, JoAnn Matthiesen, Gary Ratliff, Chad Abram and Isabel Londrigan

Called to order at 4:01 p.m. by Steve Schreiber

Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

**A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the minutes as presented.**

**Motion carried.**

II. New Business

a. Discuss and approve the budget for 2024 Fiscal year

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the budget for 2024 fiscal year as presented by Gary Ratliff.**

**Motion carried.**

b. Consider and act on opening new bank account for Crosby MUD Debt Service Fund

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the opening of an account for Crosby MUD Debt Service Fund.**

**Motion carried.**

III. Attorney

JoAnn Matthiesen advised the Board that two drainage channel easements are being required by Harris County in order to approve the Cedar Ponte drainage plans.

**A motion was made by Wesley Zarsky and seconded by Eddie Foster to accept the drainage easements for Cedar Pointe, subject to approval by the Districts Engineer.**

**Motion carried.**

IV. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Capital Project Plan (CIP)
- b. Harris County Community Development Grants
- c. Rate Order and Water and Sewer Rate Study Matters
- d. Surface Water Treatment Plant Expansion including Contract Time Study
- e. SWTP East Site: Sludge Disposal Relocation
- f. 12" Water Line Loop to Pecan Estates
- g. Lift Station Upgrade: Pin Oak LS
- h. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- i. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- j. In-District and Defined Area Developments Status including Requests for Service Commitments and Site Reviews
- k. Out of District requests for Annexation and Service including Annexation Feasibility Report Agreements, Utility Extensions, and Creation of Defined Areas
- l. HCMUD No. 560 Interconnect
- m. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Pointe (Defined Area 2)
- n. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)

Isabel went over the Engineers report with the board and recommended the Board to make a motion approving the contract to the low bidder, PLD Construction, LLC, in the amount of \$867,721.00.

**A motion was made by Welsey Zarsky and seconded by Eddie Foster to approve the contract with PLD Construction, LLC, in the amount of \$867,721.00.**

**Motion carried.**

- V. Convene in executive session to consult with Attorney for pending or contemplated litigation pursuant to Section 551.071, real property matters pursuant Section 551.072, personnel matter pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.

N/A

- VI. Reconvene into regular session

N/A

- VII. Consider and take necessary action on the result of the Executive Session

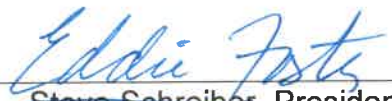
N/A

VIII. Adjournment

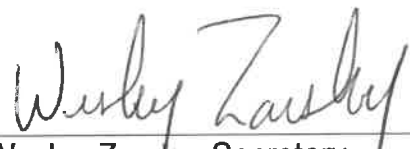
**A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 4:34 p.m.**

**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

  
~~Steve Schreiber, President~~  
Eddie Foster vice President

ATTEST: K.W.

  
Wesley Zarsky, Secretary