

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 19th day of December 2023, the Crosby Municipal Utility District held a regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Absent
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Shari Sumner, Chris Wallace, Dawn Muth, JoAnn Matthiesen, Isabel Londrigan, Velma Ellison, Yesenia Gonzalez, Olga Garcia, Kristy McCrary, Roberto Miranda, Timothy Bethal

Meeting was called to order at 4:00p.m. by Eddie Foster.

Prayer: Eddie Foster opened the meeting with a prayer.

I. Approve minutes

Wesley Zarsky made a motion to approve the minutes and Diane Feland seconded the motion.

Motion carried.

II. Citizen's presentations and requests to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

a. Yesenia Gonzalez & Neighbors- Concerning de-annexation of property on Kennings Rd, south of Hwy 90.

Velma Ellison addressed the Board, stating that she is representing the residents of Kennings Rd, south of Hwy 90. Velma Ellison made a request for De-annexation on behalf of the Kennings Rd residents. She stated that if their request was denied, they will seek litigation on this matter.

CMUD Attorney, Joann Matthiesen spoke to Velma Ellison & the residents on behalf of the CMUD Board Of Directors, and explained that the District has sold bonds with this property, but that she would be happy to discuss the matter with their attorney if they would like to discuss further.

No Action.

III. Old Business

a. Approve amended budget for 2024 Fiscal Year

Wesley Zarsky made a motion to approve the 2024 amended budget and Diane Feland seconded the motion.

Motion Carried

IV. New Business

N/A

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with the Board of Directors.

No Action

VI. Attorney's Report

JoAnn Matthiesen went over her report with the Board of Directors and informed Directors that she had spoke with Emery Palmer regarding his interest in possibly annexing his property, as he is currently paying Out Of District Residential Rates.

No Action

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Capital Improvement Plan (CIP)
- b. Harris County Community Development Grants
- c. Rate Order matters including water and sewer rate study matters
- d. Surface Water Treatment Plant Expansion including Contact Time Study
- e. SWTP East Site: Sludge Disposal Relocation Facilities
- f. 12" Water Line loop to Pecan Estates
- g. Lift Station Upgrades: Pin Oak LS
- h. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- i. Pecan Estates phase 2 force main extension and gravity sewer
- j. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- k. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- l. HCMUD No. 560 Interconnect
- m. 10 inch Sanitary Force Main and 12 inch Water line Extension serving Cedar Pointe (Defined Area 2)
- n. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)

Isabel Londrigan went over Engineer's report with the Board of Directors.

She informed Directors that there was a break at Church St, connecting the new line to Cedar Point. Cedar Point's contractors immediately replaced the line.

No Action

VIII. Office Manager's Report

Beth McCormack emailed her report to the Board of Directors.

No Action

IX. Utility Manager's Report

Chris Wallace emailed his report to the Board of Directors

No Action

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made to approve financial statement by Diane Feland and seconded by Wesley Zarsky

Motion Carried

b. Approve Customer Write Offs

A motion was made by Wesley Zarsky and seconded by Diane Feland to table Write Offs.

Motion Carried

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session.
N/A

XIII. Consider and take necessary action on the result of the Executive Session.
N/A

XIV. Adjournment

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 4:37pm.

Motion Carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.


Wesley Zarsky, Secretary


Eddie Foster, Vice President