

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 16th day of April, 2024, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

| | | |
|-------------------|-----------------|---------|
| Steve Schreiber – | President | Present |
| Eddie Foster – | Vice President | Present |
| Donna Davenport- | Treasurer | Present |
| Wesley Zarsky- | Secretary | Present |
| Diane Feland- | Asst. Secretary | Present |

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, JoAnn Matthiesen, Isabel Londrigan, Dawn Muth, Mike Stockton and Shari Sumner

Meeting was called to order at 4:00p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

- I. Approve minutes
A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.
Motion carried.

- II. Citizen’s presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
N/A

- III. Old Business
N/A

- IV. New Business
 - a. Discuss Sensus meters and billing issues and take any necessary action
Look for software capabilities in alerting customers sooner about high usage.
Table until next meeting.

 - b. Discuss management issues and take any necessary action
Discuss in executive session

- V. Tax Assessor/Collector’s Report
Dawn Muth went over her report with the Board.

VI. Attorney's Report

- a. Discuss Election matters and take any necessary action
JoAnn went over election dates with the Board.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Capital Improvement Plan (CIP)
- b. Harris County Community Development Grants
- c. Surface Water Treatment Plant Expansion including Contract Time Study
- d. SWTP East Site: Sludge Disposal Relocation
- e. 12" Water Line Loop to Pecan Estates
- f. Lift Station Upgrades: Pin Oak LS
- g. Future Force Main in CenterPoint Corridor to serve US 90 and Krenek Area
- h. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- i. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- j. Out of District Request for Annexation and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Area
- k. HCMUD No. 560 Interconnect
- l. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Point (Defined Area 2)
- m. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)

Isabel Londrigan presented the board with her report.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to award the contract to the low bidder B-5 Construction Co., Inc. in the amount of \$1,254,593.00.

Motion carried.

VIII. Office Manager Report

Beth reminded the Board of the cyber training

IX. Utility Manager's Report

Chris informed the Board that the canal is down for repairs.

X. Treasurer's Report

a. Approve Financial Statements.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the financial report as presented.

Motion carried.

b. Approve Customer write-offs.

Table the write-offs

c. Approve Investment Report

A motion was made by Wesley Zarkey and seconded by Eddie Foster to approve the investment report as presented.

Motion carried.

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security

A motion was made by Donna Davenport and seconded by Eddie Foster to adjourn into executive session at 4:51 p.m.

Motion carried.

XII. Reconvene into regular session

Reconvened into regular session at 5:16 p.m.

XIII. Consider and take necessary action on the result of the Executive Session.

N/A


XIV. **Adjournment**

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 5:16 p.m.


Motion carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: K.W.



Steven Schreiber, President



Wesley Zarsky, Secretary