

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st day of May, 2024, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors present: Beth McCormack, Kristie Wenzrel, Chris Wallace, JoAnn Matthiesen, Isabel Londrigan, Dawn Muth, Hunter Farrell, Nick and Sunny Patel

Meeting was called to order at 4:00p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.

Motion carried.

II. Citizen’s presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

Nick Patel owns the property where the old Crosby Motel was and is leasing it out.

Nick was asking for his options on having water and sewer installed to this property.

This was brought to the board in 2016 and Isabel advised Mr. Patel that the process would have to restart. There will need to be a feasibility study, a fire line installed due to the old line being abandoned. The Annexation Deposit is \$20,000.00. The \$7500.00 that Mr. Patel has already paid will be deducted from this \$20,000.00.

III. Old Business

N/A

IV. New Business

a. Discuss and approve Property and Liability Insurance Proposal from TML

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve Property and Liability Insurance Proposal from TML.

Motion carried.

- b. Josh Rambo with McCall Gibson Swedlund Barfoot PLLC-Discuss and approve Audit for the fiscal year ending December 31st, 2023.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve audit for the fiscal year ending December 31st, 2023.

Motion carried.

V. Tax Assessor/Collector's Report

Dawn Muth went over her report with the Board.

VI. Attorney's Report

JoAnn asked the Board if they would like Joe Morrow to come to the meeting on June 18th, 2024 to discuss Bonds. The Board agreed that they would like for him to be at that meeting.

VII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
 - 1. SWTP East Site: Sludge Disposal Facilities Relocation
- b. Capital Improvement Plan (CIP)
- c. Bond Application No. 9
- d. Surface Water Treatment Plant Expansion including Contact Time Study
- e. HCMUD No. 560 Interconnect
- f. Lift Station Upgrades: Pin Oak Lift Station
- g. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- h. 12" Water line Loop to Pecan Estates
- i. Defined Area No. 1 Bond Application No. 2
- j. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Point (Defined Area 2)
- k. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)
- l. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- m. Out of District Request for Annexations and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Areas.

Isabel Londrigan presented the board with her report.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the proposal from Tolunay-Wong Engineers, Inc. to provide construction material testing services for the Surface Water Treatment Plant facilities Improvement. The estimated cost of the services is \$14,270.00.

Motion carried.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to table Harris County's proposed solution to conflicts with Harris County storm sewer.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to table the request by Developer to begin public advertisement for bids for Pecan Estates Section 4.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to table the request by Developer to begin public advertisement for bids for Pecan Estates Section 5.

Page 10 – C. Phase I detention and SWQ Basin and Offsite Drainage Ditch to Cedar Bayou. Board would like to have added safeguards like a fence, trash rack or both around the drainage ditch area.

No motion needed.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Engineers report as presented.

VIII. Office Manager Report
Beth went over her report.

IX. Utility Manager's Report
Chris informed the Board that the canal is down for repairs again.
Also, Mustafa at 15005 FM 2100 is trying to tie into our system before any inspections are made and Chris spotted over the weekend that they have already begun digging and covered the pipes.

X. Treasurer's Report
a. Approve Financial Statements.
A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the financial report as presented.
Motion carried.

b. Approve Customer write-offs.
Table the write-offs

XI. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding

real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XII. Reconvene into regular session
N/A

XIII. Consider and take necessary action on the result of the Executive Session.
N/A

XIV. **Adjournment**

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 5:28 p.m.

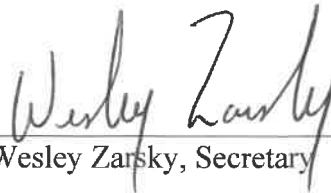
Motion carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: K.W.



Steven Schreiber, President



Wesley Zarsky, Secretary