

## THE STATE OF TEXAS

### COUNTY OF HARRIS

On the 15<sup>TH</sup> day of April 2025, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Steve Schreiber –	President	Present via phone
Eddie Foster –	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

**Visitors present:** Beth McCormack, Kristie Wenzrel, Chris Wallace, JoAnn Matthiesen, Isabel Londrigan, Zach and Erwin Breaux, Mike Stockton, Holden Rhoads and Hunter Farrel

**Meeting was called to order at 4:00p.m. by Eddie Foster.**

**Prayer:** Eddie Foster opened the meeting with a prayer.

#### I. Approve minutes

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the minutes.**

**Motion carried.**

#### II. Citizen's presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

Zach and Erwin Breaux spoke with Board regarding why Zach quit on April 10<sup>th</sup>, 2025.

Zach apologized for the manner in which he quit. Zach voiced his concern to the Board regarding his sense that the workplace was not run in a professional manner; he stated that profanity and name calling was directed towards the workers.

Zach farther stated that he was not given advance notice of a Christmas lunch at Hector's.

Zach advised the Board that Chris Wallace did group evaluations of employees.

Erwin Breaux, Zach's dad, spoke to the board regarding lack of safety at the work place, Zach went on a call for a water reconnect at 9:00 p.m. resulting in him being taken to the emergency room following smoking a cigarette given to him by the resident.

Zach advised Chris of the incident and Chris called the Sherriff; Chris stated he was advised that Zach would need to file a report on his own.

Erwin and Zach spoke about other workplace safety concerns, including his belief that there was a lack of hard hats and eye protection. Zach further advised the Board that an impact tool was thrown to him, hitting him in the nose; Chris sent him to the emergency care but no one from the District went with him. Lastly Erwin asked the Board the status of the reimbursement for approximately \$183.00 to Mrs. Moon who brought food to the employees during the hurricane.

JoAnn advised Zach and Erwin that the Board would follow up on these concerns and discuss personnel matters in executive session.

### III. Old Business

N/A

### IV. New Business

- a. Discuss and approve the Audit for the fiscal year ending December 31, 2024

**A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Audit for the fiscal year ending December 31, 2024, as presented by Hunter Ferrel. Motion carried.**

- b. Jennifer Vossler with McCall Gibson Swedlund Barfoot Ellis PLLC – presenting a draft of the reimbursement report for the District's upcoming bond issue for Board approval.

**A motion was made by Wesley Zarsky and Diane Feland to approve the draft of the reimbursement report for the district's upcoming bond issue. Motion carried.**

### V. Hear Developers reports and take any necessary action

N/A

### VI. Tax Assessor/Collector's Report

N/A

### VII. Attorney's Report

N/A

### VIII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. SWTP East Site: Sludge Disposal Facilities Relocation
- c. Capital Improvement Plan (CIP)
- d. Bond Application No. 9
- e. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria
- f. Surface Water Treatment Plant Expansion including Contact Time Study
- g. Harris County Runneburg Estates Drainage Improvements
- h. 12" Water line Loop to Pecan Estates
- i. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- j. Defined Area No. 1 Bond Application No. 2
- k. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Point (Defined Area 2)
- l. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)
- m. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- n. Out of District Request for Annexations and Service including Annexation Feasibility

Reports and Related Agreements, Utility Extensions, and Creation of Defined Areas.  
**Isabel Londrigan went over her report with the Board.**

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Engineer's report as presented.**  
**Motion carried.**

**IX. Office Manager Report**

Beth McCormack emailed her report to the Board but also discussed the office building roof again. She has gotten several quotes, and they have a 10-15 year warranty.  
Wesley Zarsky would like to get a quote for a whole new roof as well as patchwork.

**X. Utility Manager's Report**

Chris Wallace emailed his report to the Board.

**XI. Treasurer's Report**

**a. Approve Financial Statements**

**A motion was made by Wesley Zarsky and seconded Diane Feland to approve the Financial Statements.**  
**Motion carried.**

**b. Approve Customer Write-off's**

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve customer write-offs as presented and to table KMCO's.**  
**Motion carried.**

**c. Approve Investment Report**

**A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Investment Report as presented.**  
**Motion carried.**

**XII. Convene in executive session to discuss personnel matters pursuant to**

Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or threatened litigation, and Section 551.076 of the Texas Government Code regarding security

**A motion was made by Wesley Zarsky and seconded by Diane Feland at 4:59 p.m to convene into executive session to discuss personnel matters.**  
**Motion carried.**

**XIII. Reconvene into regular session**

**A motion was made by Wesley Zarsky and seconded by Diane Feland at 5:53 p.m. to reconvene into regular session.**  
**Motion carried.**

**XIV.** Consider and take necessary action on the result of the Executive Session.  
**The Board agreed to meet again on May 8<sup>th</sup> at 1 p.m.**

**XV. Adjournment**


A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 5:55 p.m.

**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: K.W.

  
\_\_\_\_\_  
Wesley Zarsky, Secretary

  
\_\_\_\_\_  
Eddie Foster, Vice President