

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 6th day of May 2025, the Crosby Municipal Utility District called an operation and planning meeting of the Board of Directors at the office of the District at 103 W. Wahl, Crosby, Texas with the following members present:

Steve Schreiber-	President	Present
Eddie Foster-	Vice President	Present
Donna Davenport-	Treasurer	Present
Wesley Zarsky-	Secretary	Present
Diane Feland-	Asst. Secretary	Present

Visitors Present: Beth McCormack, Shari Sumner, Chris Wallace, JoAnn Matthiesen, Isabel Londrigan, Zachary Breaux, Ervin Breaux, David Moon

Called to order at 4:02 p.m. by Steve Schreiber.
Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by Diane Feland and seconded by Wesley Zarsky to approve the minutes as presented.

Motion carried.

II. Citizen's presentation and request to address the Board of Directors and take any necessary action granting connections for utility commitments and billing adjustments.

a. Zachary and Ervin Breaux regarding Zachary's sick time and the Moon's reimbursement for food bought for maintenance during the power outage/hurricane 2024.

III. Convene in executive session to consult with Attorney for pending or contemplated litigation pursuant to Section 551.071, real property matters pursuant Section 551.072, personnel matter pursuant to Section 551.074, and/or security matters pursuant Section 551.076 of the Texas Government Code.

A motion was made to convene into executive session at 4:05pm by Wesley Zarsky and seconded by Donna Davenport

Motion Carried

IV. Reconvene into regular session

A motion was made to reconvene into regular session at 5:12pm by Wesley Zarsky and seconded by Donna Davenport

Motion Carried

V. Old Business

N/A

VI. New Business

- a. Discuss and take any necessary action to allow a one time exception on a previous year's medical claim for a District employee's dependent.

Wesley Zarsky made a motion and Eddie Foster seconded the motion to have the dependent contact their doctor and ask that the doctor re-submit the claim.

Motion Carried

- b. Wesley Zarsky made a motion to hire a Class B operator and Eddie Foster seconded the motion.

Motion Carried

VII. Hear Developers reports and take any necessary action

N/A

VIII. Attorney

- a. Consider and act on conveyance of existing facilities agreements with Crosby 13.5 and Murff Castle Estates

Wesley Zarsky made a motion and Eddie Foster seconded the motion to approve the conveyance of existing facilities agreements with Crosby 13.5 and Murff Castle Estates

Motion Carried

- b. Consider and act on Maintenance Agreement for Starlight Phase II trunk sewer and detention facilities.

Wesley Zarsky and Eddie Foster made a motion to table item b to the next meeting.

Motion Carried

- c. Consider and act on Release Agreement.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the release agreement with Zach Breaux.

Motion Carried

- d. Consider and act on accepting the Oath of Office and the Statement of Officers not Appointed by the Governor.

JoAnn Matthiessen administered the Oath of Office to Steve Schreiber and Wesley Zarsky.

Wesley Zarsky and Steve Schreiber accepted the statement of Officers not appointed by the Governor and the Oath of Office.

IX. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract, approve and pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. SWTP East Site: Sludge Disposal Facilities Relocation
- c. Capital Improvement Plan (CIP)
- d. Bond Application No. 9
- e. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria
- f. Sanitary Sewer Cleaning and Televising Phase 6
- g. 12" Water Line Loop to Pecan Estates

- h. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- i. Defined Area No. 1 Bond Application No. 2
- j. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Pointe (Defined Area 2)
- k. Sanitary Sewer Lift Station Serving Cedar Point (Defined Area 2)
- l. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- m. Out of District Request for Annexations and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions and Creation of Defined Area.

Isabel Londrigan went over her Engineers report with the Board of Directors.

A motion was made to approve the Engineer's Report by Wesley Zarsky and seconded by Eddie Foster.

Motion Carried

Engineer asked Board to consider approval to B-5 Construction Company of Pay Application No.7 in the amount of \$298,347.75

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve Pay Application No.7 in the amount of \$298,347.75 to B-5 Construction Company.

Motion Carried

X. Consider and take necessary action on the result of the Executive Session

XI. Review the Personnel Policy and take any necessary action.

N/A

XII. Adjournment

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 5:55p.m.

Motion carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or threatened litigation, personnel matters, security, or real estate transactions.



Steve Schreiber, President

ATTEST: S.S.



Wesley Zarsky, Secretary