

## THE STATE OF TEXAS

### COUNTY OF HARRIS

On the 16<sup>TH</sup> day of September 2025, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Wesley Zarsky-	President	Present
Eddie Foster –	Vice President	Present
Steve Schreiber –	Secretary	Present via phone
Donna Davenport-	Assistant Secretary	Present
Diane Feland-	Treasurer	Present

**Visitors present:** Anthony Pineiro, Isabel Evanicky, JoAnn Matthiesen by phone, Beth McCormack, Dawn Muth, Joe Morrow, Chad Abram, Jacqueline Fant

**Meeting was called to order at 1:00p.m. by Wesley Zarksy.**  
Eddie Foster opened with prayer.

#### I. Approve minutes

**A motion was made by Eddie Foster and seconded by Diane Feland to approve the minutes.**

**Motion carried.**

#### II. Citizen's presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

##### a. Jackie Fant – 711 French Lavendar – about high usage

Mrs. Fant spoke with Board about the high usage she had on several bills. She stated she did not feel she used the water as she, her husband and son are not home or awake when the usage happened. She feels there is something wrong with the meter. Wesley Zarsky stated we would discount the sewer part of the bills in question and monitor the meter.

**A motion was made by Eddie Foster and seconded by Donna Davenport to do one time adjustment of the sewer part of the 2 bills in question to an average bill.**

**Motion carried.**

#### III. Old Business

#### IV. New Business

##### a. Discuss number of employees of District and take any necessary action

**The Board discussed the number of employees we have at the present time sufficient to meet requirements of Insurance company.**

- b. Consider and act on opening bank account at Stellar Bank for Crosby Mud Defined Area 1 2025 Bond Series Fund.

**A motion was made by Donna Davenport and seconded by Diande Feland to approve opening a bank account at Stellar Bank for the Defined Area 1 2025 Bond Series Fund.**

**Motion carried.**

- V. Hear Developers' reports and take any necessary action  
Developer was not present.

VI. Tax Assessor/Collector's Report

Dawn Muth presented her report to the Board.

**A motion was made by Eddie Foster and seconded by Donna Davenport to accept the Tax Assessor/Collector's Report as presented.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve writing off the tax account of the abandoned mobile home.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve waiving the penalty and interest on Hector & Nelvi Moya's account due to the cashier check being lost in the mail.**

**Motions carried.**

VII. Attorney's Report

- a. Discuss certified value and tax rate for the District, Defined Area 1, and Defined Area 2, and set date for public hearing and take any necessary action.

Joe Morrow presented the certified value and recommended tax rate for the District, Defined Area 1, and Defined Area 2.

**A motion was made by Diane Feland and seconded by Eddie Foster to set the date for the public hearing for the proposed tax rate for the District, Defined Area 1, and Defined Area 2 as October 21, 2025.**

**Motion carried.**

- b. Authorize publication of proposed 2025 tax rate for the District, Defined Area 1, and Defined Area 2.

**A motion was made by Diane Feland and seconded by Eddie Foster to authorize publication of proposed 2025 tax rate for the District, Defined Area 1, and Defined Area 2.**

**Motion carried.**

VIII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. SWTP East Site: Sludge Disposal Facilities Relocation
- b. Capital Improvement Plan (CIP)

- c. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria (Alternative Capacity Request)
- d. Sanitary Sewer Cleaning and Televising Phase 1 (FY2025)
- e. 12-inch Water line Loop to Pecan Estates
- f. Phase 2 Force Main Extension and Gravity Sewer to serve Pecan Estates (Defined Area No. 1)
- g. Defined Area No.1 Bond Application No. 2
- h. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Point (Defined Area 2)
- i. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)
- j. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- k. Out of District Request for Annexations and Service including Annexation Feasibility reports and Related Agreements, Utility Extensions, and Creation of Defined Areas.
- l. 12-inch Water Line Extension to serve Hare Road.

**Isabel Evanicky went over her report with the Board. There were 2 action items that needed approval.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve hydrant flow and pressure testing proposal in the amount of \$24,300.00.**

**Motion carried**

**A motion was made by Eddie Foster and seconded by Donna Davenport to award contract for the Sanitary Sewer Cleaning and Televising Project to the low bidder AIMS Companies in the amount of \$141,323.50.**

**Motion carried.**

#### IX. Office Manager Report

Beth emailed her report to the Board.

#### X. Utility Manager's Report

Tony informed the Board one of the 2 Krenek Lift Station pumps have been replaced and the 2<sup>nd</sup> one will be replaced on Wednesday.

Cedar Pointe has hired a company to install taps at some of the addresses that they have paid Crosby MUD for. The District will inspect the taps after they are done. The contractor will bill Crosby MUD for the work.

Pin Oak Lift Station needs a pump.

Intake pipe at the SWTP partially collapsed.

Church St. Lift Station VFDs are being replace today.

#### XI. Treasurer's Report

##### a. Financial Statements

**A motion was made by Donna Davenport and seconded by Eddie Foster to approve the August Financial Statements.**

**Motion carried.**

**b. Approve Customer Write-offs**

**A motion was made by Donna Davenport and seconded by Eddie Foster to approve customer write-offs as presented and to table KMCO's.**

**Motion carried.**

**XII. Convene in executive session to consult with Attorney for pending or threatened litigation pursuant to Section 551.071, real property matters pursuant to Section 551.072, personnel matters pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.**

**A motion was made at 2:45 p.m. by Eddie Foster and seconded by Donna Davenport to convene into executive session.**

**Motion carried.**

**XIII. Reconvene into regular session**

**A motion was at 3:09 p.m. by Eddie Foster and seconded by Diane Feland to return to regular session.**

**Motion carried.**

**XIV. Consider and take necessary action on the result of the Executive Session.**

**XV. Review District Personnel Policy and take any necessary action.**

**XVI. Adjournment**

**A motion was made by Diane Feland and seconded by Eddie Foster to adjourn the meeting at 3:10 p.m.**

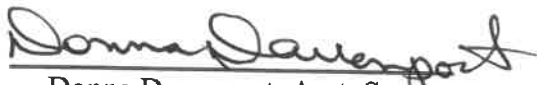
**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: B.M.



Wesley Zarsky, President



Donna Davenport, Asst. Secretary