

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 17<sup>th</sup> day of March 2026, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Wesley Zarsky-	President	Present
Eddie Foster –	Vice President	Present
Steve Schreiber –	Secretary	Absent – connected via telephone
Donna Davenport-	Assistant Secretary	Present
Diane Feland-	Treasurer	Present

**Visitors present:** Anthony Pineiro, Isabel Evanicky, Beth McCormack, Dawn Muth, Alan Petrov, Steve Townsend, Michael Williams, Miguel Sarricolea

Meeting was called to order at 1:00p.m. by Wesley Zarsky.  
Donna Davenport opened with prayer.

I. Approve minutes

**A motion was made by Eddie Foster and seconded by Diane Davenport to approve the minutes.**

**Motion carried.**

II. Citizen’s presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

None

III. Old Business

IV. New Business

V. Hear Developers’ reports and take any necessary action.

Steve Townsend updated the Board on the progress in Cedar Pointe.

VI. Tax Assessor/Collectors Report

Dawn Muth presented her report to the Board.

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Tax Assessor/Collectors report as presented.**

**Motion carried.**

VII. Attorney's Report

b. Adopt Order Concerning Water Conservation and Drought Contingency Plan

**A motion was made by Eddie Foster and seconded by Diane Feland to Adopt Order Concerning Water Conservation and Drought Contingency Plan.**

**Motion carried.**

VIII. Plant Operations Report

Michael Williams went over his report. He had several items he requested approval on.

A proposal was received for the electrical upgrade at the Ramsey lift station (5).

**A motion was made by Eddie Foster and seconded by Diane Feland to approve the proposal from D & D Electric Solutions LLC in the amount of \$5901.00.**

**Motion carried.**

A proposal was received for a lawn maintenance contract at the Wastewater treatment plant, Surface Water Plant, and lake areas.

**A motion was made by Eddie Foster and seconded by Diane Feland to approve the proposal from Growth Services, Inc in the amount of \$20,150.00 per year.**

**Motion carried.**

**A motion was made by Eddie Foster and seconded by Diane Feland to approve the plant operations report as presented.**

**Motion carried.**

IX. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. SWTP East Site: Sludge Disposal Facilities Relocation
- b. Capital Improvement Plan (CIP)
- c. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria (Alternative Capacity Request)
- d. Phase 1 Wastewater Treatment Plant Improvements
- e. Sanitary Sewer Cleaning and Televising Phase 1 (FY2025)
- f. 12-inch Water line Loop to serve Pecan Estates (Defined Area No. 1)
- g. Phase 2 Force Main Extension and Gravity Sewer to serve Pecan Estates (Defined Area No. 1)
- h. Defined Area No.1 Bond Application No. 2
- i. Phase 1 10-inch Sanitary Force Main and 12-inch Water Line to serve Cedar Point (Defined Area No. 2)
- j. Sanitary Sewer Lift Station to serve Cedar Pointe (Defined Area No. 2)
- k. Phase 2 12-inch Water Line to serve Cedar Pointe (Defined Area No. 2)

- l. Phase 2 10-inch Sanitary Sewer Force Main to serve Cedar Pointe (Defined Area No. 2)
- m. Defined Area No. 2 Bond Application No. 1
- n. In-District and Defined Area Developments Status including Request for Service Commitments and site plan reviews.
- o. Out of District Request for Annexations and Service including Annexation Feasibility Reports and related agreements, utility extensions, and creation of Defined Area.

Isabel Evanicky went over her report with the Board.

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Engineer Report.  
Motion carried.**

X. Office Manager Report

Beth emailed her report to the Board.

XI. Utility Manager's Report

Tony informed the Board he is working on the record request. An extension was granted until the end of the month.

The Red Summit Lift Station job is complete

Easement clearing has begun.

Zero Turn Mower and Compressor that was budgeted in this year's budget has been purchased and picked up.

Obtained quote from NTS for mobile generator connection for building back up power.

Obtaining quotes from other vendors.

XII. Treasurer's Report

a. Financial Statements

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Financial Statements.**

**Motion carried.**

b. Approve Customer Write-offs

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve customer write-offs as presented and to table KMCO's.**

**Motion carried.**

XIII. Convene in executive session to consult with Attorney for pending or threatened litigation pursuant to Section 551.071, real property matters pursuant to Section 551.072, personnel matters pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.

**A motion was made by Donna Davenport and seconded by Eddie Foster to adjourn into executive session at 2:14 p.m. to discuss personnel matters.**

XIV. Convene into regular session

**A motion was made by Eddie Foster and seconded by Donna Davenport to convene into**

**regular session at 2:32 p.m.**

XV. Consider and take necessary action on the result of the Executive Session.

XVI. Review District Personnel Policy and take any necessary action.

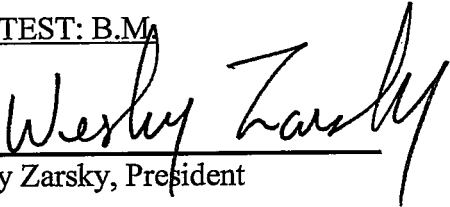
XVII. Adjournment

**A motion was made by Eddie Foster and seconded by Diane Feland to adjourn the meeting at 2:33 p.m.**

**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: B.M.



Wesley Zarsky, President



Donna Davenport, Asst. Secretary