

**THE STATE OF TEXAS**

**COUNTY OF HARRIS**

On the 21<sup>st</sup> day of April 2026, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Wesley Zarsky-	President	Present
Eddie Foster –	Vice President	Present
Steve Schreiber –	Secretary	Present
Donna Davenport-	Assistant Secretary	Present
Diane Feland-	Treasurer	Present

**Visitors present:** Beth McCormack, Mark Martinez, Isabel Evanicky, Dawn Muth, Alan Petrov, Michael Williams, Miguel Sarricolea, Bryon Garrett, Hunter Farrell

Meeting was called to order at 1:00p.m. by Wesley Zarksy.  
Donna Davenport opened with prayer.

I. Approve minutes

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the minutes.**

**Motion carried.**

II. Citizen's presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

Bryon Garrett with the Sheriff's office spoke to the Board regarding Deputy Contract Program. They contract with Districts to partnership with them to help cut down on crime. The cost for this would average \$70,000 yearly for an 8-hour shift. The deputy would come to the Board meetings and report what was done during their time patrolling.

III. Old Business

n/a

IV. New Business

a. Discuss and approve the audit for the fiscal year ending December 31, 2025.

Hunter Farrell went over the audit with the Board.

A motion was made by Eddie Foster and seconded by Donna Davenport to approve the audit for the fiscal year ending December 31<sup>st</sup>, 2025.

Motion carried.

- b. Consider and possibly act on election of Board Officers  
Will be discussed in executive session.

V. Hear Developers' reports and take any necessary action.  
n/a

VI. Tax Assessor/Collectors Report

Dawn Muth presented her report to the Board.

**A motion was made by Donna Davenport and seconded by Eddie Foster to approve the Tax Assessor/Collectors report as presented. Dawn also advised the Board that Church of Christ has requested that their penalty and interest be waived. The Board stated that the fees will not be waived.**

**Motion carried.**

VII. Attorney's Report

- b. Discuss and approve the Water Conservation Plan

Mr. Petrov advised Board that an updated Water Conservation Plan was required for the District's gran application.

A motion was made by Eddie Foster and seconded by Donna Davenport to authorize Isabel Evanicky to update the District's Water Conservation Plan.

Motion carried.

VIII. Plant Operations Report

Michael Williams went over his report with the Board.

He advised the Board that he hopes to have both sewer plants up and going within 2 weeks.

**A motion was made by Eddie Foster and seconded by Diane Feland to approve the report as presented.**

**Motion carried.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the proposal submitted by MOC for the maintenance of the District's generators. in the maintenance of the generators.**

**Motion carried.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to authorize MOC to shred old documents that are no longer needed.**

**Motion carried.**

IX. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. SWTP East Site: Sludge Disposal Facilities Relocation
- b. Capital Improvement Plan (CIP)

- c. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria (Alternative Capacity Request)
- d. Phase 1 Wastewater Treatment Plant Improvements
- e. Sanitary Sewer Cleaning and Televising Phase 1 (FY2025)
- f. 12-inch Water line Loop to serve Pecan Estates (Defined Area No. 1)
- g. Phase 2 Force Main Extension and Gravity Sewer to serve Pecan Estates (Defined Area No. 1)
- h. Defined Area No.1 Bond Application No. 2
- i. Phase 1 10-inch Sanitary Force Main and 12-inch Water Line to serve Cedar Point (Defined Area No. 2)
- j. Sanitary Sewer Lift Station to serve Cedar Pointe (Defined Area No. 2)
- k. Phase 2 12-inch Water Line to serve Cedar Pointe (Defined Area No. 2)
  
- l. Phase 2 10-inch Sanitary Sewer Force Main to serve Cedar Pointe (Defined Area No. 2)
- m. Defined Area No. 2 Bond Application No. 1
- n. In-District and Defined Area Developments Status including Request for Service Commitments and site plan reviews.
- o. Out of District Request for Annexations and Service including Annexation Feasibility Reports and related agreements, utility extensions, and creation of Defined Area.

Isabel Evanicky went over her report with the Board.

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Engineer Report.  
Motion carried.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to shred old documents.  
Motion carried.**

**A motion was made by Eddie Foster and seconded by Steve Schreiber to approve the proposal for the easement and property acquisition.  
Motion carried.**

**Consider authorization to begin public advertisement for bids for Cedar Pointe Section 9.**

**A motion was made by Donna Davenport and seconded by Eddie Foster to approve the authorization to begin preparation of Defined Area No. 2 Bond Application No. 1.  
Motion carried.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Utility Commitment letter for 5321 First Street.  
Motion carried.**

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Utility Commitment letter for the Crosby ISD sixth-grade campus. Motion carried.**

X. Office Manager Report

Beth emailed her report to the Board.

XI. Utility Manager's Report

Mark gave report to Board and updated them on the repair that was done on Miller Wilson. He advised the Board of the hydrant meter class that the crew took and that fire hydrants will be tested yearly.

**A motion was made by Donna Davenport and seconded by Eddie Foster to add fire Hydrant maintenance to be done yearly with an annual report to the Board each October.**

**Motion carried.**

Mark stated that Kameran would like to practice on the excavator over the weekends. The Board stated that they did not think it was necessary to come in on the weekends to do this. He can practice during the week when there is free time.

Mark also advised the Board of the request from Walmart to relocate the 6' water line. He stated that Crosby MUD would order the parts and then bill Walmart for the supplies and labor. We would bill Walmart at 3 times the cost. The Board stated this was fine with them

A motion was made by Donna Davenport and Eddie Foster to approve a \$3.00 increase for Kyle Makey, bringing his pay to \$21.79 following his 6 month evaluation.  
Motion carried.

XII. Treasurer's Report

a. Financial Statements

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the Financial Statements.**

**Motion carried.**

b. Approve Customer Write-offs

**A motion was made by Eddie Foster and seconded by Steve Schreiber to approve customer write-offs as presented and to table KMCO and Cozy House Buyers.**

**Motion carried.**

c. Approve Investment Report

**A motion was made by Eddie Foster and seconded by Donna Davenport to approve the investment report as presented and to begin the building of a shelter for the equipment.**

**Motion carried.**

XIII. Convene in executive session to consult with Attorney for pending or threatened litigation pursuant to Section 551.071, real property matters pursuant to Section 551.072, personnel matters pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.

**A motion was made by Eddie Foster and seconded by Steve Schreiber to adjourn into executive session at 2:45 p.m. to discuss personnel matters.**

XIV. Convene into regular session

**A motion was made by Diane Feland and seconded by Donna Davenport to convene into regular session at 3:36 p.m.**

XV. Consider and take necessary action on the result of the Executive Session.

**A motion was made by Steve Schreiber and seconded by Donna Davenport to nominate Eddie Foster for President.**

**Wesley Zarsky – object**

**Eddie Foster – aye**

**Steve Schreiber – aye**

**Donna Davenport – aye**

**Diane Feland – abstain**

**Motion carried.**

**A motion was made by Donna Davenport and seconded by Eddie Foster to nominate Steven Schreiber as Vice President.**

**Wesley Zarsky – no**

**Eddie Foster – aye**

**Steve Schreiber – aye**

**Donna Davenport – aye**

**Diane Feland – aye**

**Motion carried.**

**A motion was made by Donna Davenport and seconded by Steve Schreiber to nominate Wesley Zarsky as secretary.**

**Motion carried.**

XVI. Review District Personnel Policy and take any necessary action.

n/a

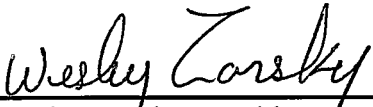
XVII. Adjournment

**A motion was made by Diane Feland and seconded by Eddie Foster to adjourn the meeting at 3:52 p.m.**

**Motion carried.**

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: K.W.

  
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Wesley Zarysky, President

  
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Steve Schreiber, Secretary