THE STATE OF TEXAS

COUNTY OF HARRIS

On the 21st day of July 2026, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

Eddie Foster-	**President**	**Present**
Steve Schreiber –	**Vice President**	**Present**
Wesley Zarsky –	**Secretary**	**Present**
Donna Davenport-	**Assistant Secretary**	**Present**
Diane Feland-	**Treasurer**	**Present**

Visitors present: Beth McCormack, Kristie Wenzrel, Mark Martinez, Isabel Evanicky, Dawn Muth, Alan Petrov, Mike Williams, Miguel Sarricolea

Meeting was called to order at 1:00 p.m. by Eddie Foster.
Eddie Foster opened with prayer.

I. Approve minutes.
A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the minutes as presented.
Motion carried.

II. Citizen's presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.
N/A

III. Old Business

a. Discuss and approve the Water Conservation Plan
A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Water Conservation Plan as presented.
Motion carried.

IV. New Business

a. Consider and approve resolution designating the development status of the District and the Defined Areas for tax purposes.
Water code classifies District as developing or developed and we are considered and coded as a developing District which allows the District to have more flexibility.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the resolution designating Crosby MUD as a developing status District and the Defined Areas for tax purposes.
Motion carried.

V. Hear Developers' reports and take any necessary action.
N/A

VI. Tax Assessor/Collectors Report

a. Discuss and approve Tax Account write-offs.
Dawn asked the Board to approve her request to write off the list of uncollected tax Accounts. Most of the accounts are of businesses that have closed or people who have moved.
A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Tax Account write-offs.
Motion carried.

Dawn Muth presented her report to the Board.
Dawn Muth went over the write-offs and advised the Board that one customer is requesting to have late fees waived. The Board denied this request.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the Tax Assessor Report as presented and to also deny the customers' request to waive their late fees.
Motion Carried

VII. Attorney's Report
N/A

VIII. Plant Operations Report
Mike with MOC went over his report with the Board. He advised the Board the Surface Water Plant requires the replacement of the actuator valve for Filter B, and this is something that must be done. Mike received quotes from EFS, and the original quote was for $6500.00 but after further review EFS determined that the original price quote was not for the correct unit. The cost of the correct unit is $19840.00.
The Board requested that Mike contact EFS and see if they can match the quote from Donsol.
A motion was made by Wesley Zarsky and seconded by Donna Davenport to authorize MOC to proceed with the replacement of the Filter B actuator valve using the most cost-effective proposal to ensure timely completion of this critical repair.
Motion carried.

IX. Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- **a.** SWTP East Site: Sludge Disposal Facilities Relocation
- **b.** Capital Improvement Plan (CIP)
- **c.** Water Supply and Infrastructure Grants (WSIG) Program
- **d.** Easement/Land Acquisition
- **e.** TCEQ Request for Revised Wastewater Treatment Plant Design Criteria (Alternative Capacity Request)
- **f.** Phase 1 Wastewater Treatment Plant Improvements

g. Sanitary Sewer Cleaning and Televising Phase 1 (FY2025)
h. 12-inch Water line Loop to serve Pecan Estates (Defined Area No. 1)
i. Phase 2 Force Main Extension and Gravity Sewer to serve Pecan Estates (Defined Area No. 1)
j. Phase 1 10-inch Sanitary Force Main and 12-inch Water Line to serve Cedar Point (Defined Area No. 2)
k. Sanitary Sewer Lift Station to serve Cedar Pointe (Defined Area No. 2)
l. Phase 2 12-inch Water Line to serve Cedar Pointe (Defined Area No. 2)
m. Phase 2 10-inch Sanitary Sewer Force Main to serve Cedar Pointe (Defined Area No.2)
n. Defined Area No. 2 Bond Application No. 1
o. In-District and Defined Area Developments Status including Request for Service Commitments and site plan reviews.
p. Out of District Request for Annexations and Service including Annexation Feasibility Reports and related agreements, utility extensions, and creation of Defined Area.

Isabel Evanicky went over her report with the Board.

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the Engineers report as presented.
Motion carried.

A motion was made by Wesley Zarsky and seconded by Diane Feland to approve the proposal to perform professional Engineering, Surveying and Construction Phase services for Wastewater Treatment Plant A return pump improvements to serve Crosby Municipal Utility District.
Motion carried.

X. Office Manager Report
Beth emailed her report to the Board.

XI. Utility Manager's Report
Mark went over his report with the Board. Wesley Zarsky advised Mark to rent a tractor for mowing the easements. Wesley would also like a sheet to add to his monthly report outlining what was discussed at his weekly meetings.

XII. Treasurer's Report
a. Financial Statements
A motion was made by Donna Davenport and seconded by Wesley Zarsky to approve the financial reports for May and June.
Motion carried.

b. Approve Customer Write-offs
A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve customer write-offs as presented and to table KMCO's write off.
Motion carried.

c. Approve Investment Report

A motion was made by Wesley Zarsky and seconded by Donna Davenport to approve the investment report.
Motion carried

XIII. Convene into executive session to consult with Attorney for pending or threatened litigation pursuant to Section 551.071, real property matters pursuant to Section 551.072, personnel matters pursuant to Section 551.074, and/or security matters pursuant to Section 551.076 of the Texas Government Code.

A motion was made by Wesley Zareky and seconded by Donna Davenport at 2:01 p.m. to adjourn into executive session.
Motion carried.

XIV. Convene into regular session

A motion was made by Wesley Zarsky and seconded by Donna Davenport to convene into regular session at 2:26 p.m.
Motion carried.

XV. Consider and take necessary action regarding the result of the Executive Session.

N/A

XVI. Review District Personnel Policy and take any necessary action.

N/A

XVII. Adjournment

A motion was made by Wesley Zarsky and seconded by Donna Davenport to adjourn the meeting at 2:27 p.m.
Motion Carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: k.w.

Eddie Foster

Eddie Foster, President

Wesley Zarsky

Wesley Zarsky, Secretary